



**Soldiers Beach Surf Club
Minutes
Executive meeting
21 01 20**

Attendees: Jim Buckton, Phil Walls, Shane Walker, Brent Farnworth, Jodie Freeman, Craig Ray Richard Field, Ellen Van Wessel, John Edwards, Kellie Maxwell, Gail Rixom, Kate Keys, Matt Keys, Shawn Ford, Darcy Van Wessel-Aldridge

Apologies: Craig Andrews, Lara McIntyre

Date: 21 January 2020

Meeting opened at 6.45pm

Minutes of November meeting circulated to Shane Walker for review and approval.
Moved Shane / Seconded Jodie

John raised that minutes should be circulated to meeting attendees closer to each meeting – issue noted.

Business arising from November meeting

- Pop up stall did not go ahead
- Xmas party – happened and done
- Grant from sports commission for oars – have been ordered and are awaiting pick up
- Comedy for a cause – Jim has been in contact and is looking to confirm a date.
- Pending memberships have been sorted
- Bronze course has been run and all attendees have completed and all on patrols – 6 bronze and 12 SRC's

Financial statements

Jim advised that as Emma (bookkeeper) and Craig Andrews (Treasurer) are not present at the meeting unable to provide updated documents.

Balance around \$7K at the moment.

Financial statement will be printed and uploaded with these minutes upon the return of Emma.



Presidents Report

Jim requested all to use the reports template which was sent out.

Maintenance

- New tap required for ladies toilet - \$400-\$600
- Hold over – Shawn will gain a 2nd quote

Replacement AMP for PA system

- Per Brent cost has been brought down to \$2,500 (also advised he has paid \$1,500 to get it done) Soldiers to pay the balance of \$1,000 – Brent will forward invoice once received
- Motion to approve cost: John/Seconded: Shane
- All in favour/Carried

Combi Oven repair

- Fan Unit broken – need to maintain by way of regular service
- Cost to repair \$2,450.00

ACTION: Soldiers (Kellie) need to gain quote from maintenance for regular servicing (every 6-12 months)

- Motion to approve cost: Shane / Seconded: Richard
- All in favour/Carried

ACTION: Need to add this to maintenance schedule - schedule to be managed by Kellie.

Branch loan

- Jim advised we have now paid off the loan to branch.
- Motion to be moved to pay Central Coast Council same figure (monies from Branch to Central Coast Council outstanding balances) \$1,250/month
- Motion to approve Richard /Seconded Shane
- All in favour/Carried

General

- Floor waste top floor kitchen – issues with screws – need correct screws.
- Also for noting that in heavy traffic areas that water is getting under the tiles and is starting to lift. Jim investigating options of how to best fix the floor.

FOR NOTING: Kellie has put in calls to two providers, awaiting response
Lift maintenance - \$1,200 for the year – need to add to the maintenance schedule.

ACTION: Create a maintenance register based on our assets. Jim and Shags to put together.

- Positions marked on the floor for placing of items in the craft room.

ACTION: All to note



- Motion to make the position markers permanent
- Moved: Shane/Seconded: Ellen
- All in favour
- Jim advised Stronger Communities Grant has been received for \$4k - which was for replacing of the lighting throughout the building.
- Two grant applications are in progress – 1 for painting of the club the other for locks.

FOR NOTING: If anyone is approached by a club member with any issues then they need to direct them to our current MPIO officers (Lara McIntyre and Alex Coppen).

FOR NOTING: We need to be very careful when using photos of volunteer lifesavers for promotion for anything other than surf life saving.

Senior Presentation Night

- Potential date for senior presentation night - 23rd May, 6.30pm start

ACTION: Brent to confirm date ok

- Need a committee to assist – Kate / Matt volunteered – will need others

ACTION: Jim will put out a message on social media asking for volunteers

- Parking stickers for patrol members
- **JIM TO COMPLETE THIS – EVW not sure of information to be recorded??**

Barefoot Bowls

- As part of our sponsorship/obligation we need to hold a barefoot bowls event
- Looking at 4th of April

ACTION: Jim will contact Canton Sports Club to book

Director of Finance

No report due to apologies

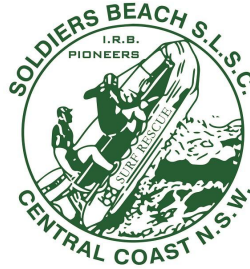
Youth Opportunities Workshop

ACTION: Rookie Coordinator to send communication out to potential applicants

Director of Surf Lifesaving

- New bronze course will assist with boosting the numbers of patrols – will assist with more patrol teams for next year.
- Person on beach taking photos of girls
- Another DOLS meeting shortly – Shane will advise committee of any issues/new items
- Discussions on drones
- Richard discussed members of patrol number 4 and the issues of patrol captain - we need to do the right thing by our members, need to manage the person then manage the issue of a captain.

ACTION: Shane to send through report



Director of Surf Sports

- No official report – busy sending through request for entries Branch/State and Aussies – Feb/March and April

Director of Youth Activities

- Due to December meeting not going ahead - report transferred through to this meeting.
DECISION required: Can we reimburse Rachal Howieson \$60.00 to cover cost of officials course
- Moved: Shane/Seconded Richard
DECISION required: Reimburse the cost of the extra pairs of goggles purchased for nipper sign up gift \$59.40
- Moved: Shane/Seconded Richar
- Competitions – we now have around 14 competing in carnivals
- Approached by Harry Moore Trust as to where to spend the money – suggest we purchase more fibre glass boards
FOR NOTING: The Kraken advised they will sponsor 2 boards
- JLOTY interviews were undertaken last week
- Ducks for Buck is on Australia Day
- Junior presentation – Sunday 29th of March

ACTION: Ellen to add December report to these minutes

ACTION: Craig Ray will find out cost of competing at Branch and will advise the committee

Director of Education

- All bronzes have been trained 12 SRC and 6 Bronze
- New format worked well and looking to continue
- Looking at starting the next course in February – Jim to discuss with the trainers
- Skills matrix needs reviewing and all members need to undertake the relevant courses as identified via the skills matrix.
- No confirmation on spinal course
- First Aid course looking at being run in March
- IRB drivers and Crewies – some interest from members in both
- Education will start cranking up soon

IRB Captain Shawn

- Trainers – Shawn has re-qualified
- Issues with entering qualifiers in Surfguard – problems now resolved
- Wants to start new courses on 1st February – induction 2.00pm
- Would like to get bronzies to undertake crewie at end of bronze course
- Boat needs repairs



ACTION: Shawn to put list together with pricing – all park \$200.00
Motion to approve \$200 to undertake patrol IRB repairs Moved Gail / Seconded Ellen
All in favour

Brent/Dunes

- Freezer
- Guard cable for kitchen needs repairs
- Items to add to maintenance schedule – floors require polishing on a regular basis
- Beer system needs replacing

Kraken / Kate

- Need new front door – main fire door

FOR NOTING: This could be added to the Surfclub facilities grant application

ACTION: Jim will get quote

- Query on business signage – can signs be placed on the entry to the top car park and on the approach

ACTION: Kate happy to chase Council to gain a definitive answer

- Advised by Council staff advised if we put in a service request the table could be pulled out

ACTION: Kate will follow up and query who request is to come from

- Noted that a request has come from the Mayor regarding putting in a viewing platform on the sand dune

ACTION: Jim will send Kate details of Sean Cummins and our local Councillor Greg Best

- Information regarding a walking path being installed from the top car park down to the club – need to speak with the local aboriginal land council.

ACTION: Kate to approach Council and aboriginal land council

Caretaker report

- Roller door quotes underway

FOR NOTING: Quote required soon as we can add these to the Surfclub facilities grant application

Vice President (Phil to ensure this information is correct)

- Looking at google drive as host
- G suite for non profit organisations is free
- Google drive has about 30tb

General Business



- Old skis – Shawn would like to remove them – he is happy to load onto trailer and take to the tip
 - Motion to dispose of old US surf skis and boards;
 - Moved Richard / Seconded: Matt
 - All in favour
 - Shawn Ford and Mick Crowe life member jackets to be presented on senior presentation night
 - Richard queried where is the high pressure cleaner
- ACTION:** Jim to follow up with previous caretaker
- Alcohol is being taken downstairs
- ACTION:** Jim will raise with Brent
- Richard advised a powercraft grant has recently opened
- ACTION:** Richard will send email to President and Admin Director
- Richard advised the fire hose was used for cleaning should not be used
- FOR NOTING:** All to note it is not to be used for general washing down purposes
- Long service awards
- ACTION:** Director of Admin to commence research on Awards using Surfguard – add to agenda item for Senior presentation night committee
- John raised issue with regards to outstanding issue monies from Hospitality Dynamics – advised we need to explore our options regarding the recovery of the some or all of the \$25,000 outstanding.
- ACTION:** Jim will follow up
- Moved: John / Seconded : Shags
- All in favour

Meeting closed: 8.50pm

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James Buckton
President

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Ellen Van Wessel
Director of Administration