

**Soldiers Beach Surf Club  
Minutes  
Committee meeting  
Online  
15 09 20**

Attendees: Jim Buckton, Jodie Freeman, Darcy Waller, Craig Andrew, Kellie Maxwell, Lara McIntyre, Ellen Van Wessel (minutes), Shane Walker

Apologies: Richard Field, Brent Farnworth

Non attendees: Gail Rixom, Phil Walls

Date: 15 September 2020

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Meeting opened at **6.32pm**

Move that we accept minutes from August meeting  
Moved: Craig Andrews Seconded: Darcy Waller  
All in favour and carried

**Business arising from previous minutes (per report uploaded onto Google drive)**

- Need to confirm if report templates have been sent to all Directors
- Action:** Ellen to send report template to all Directors
- HDMI Cable – ongoing issue
  - TV in function room ongoing
  - Senpos ongoing
  - Patrol start dates confirmed as 26 September, teams organised and roster has been done, confirming 6 patrols for this season
  - Notes for the minutes: If patrol captains don't have the numbers to open the beach then the beach won't be opened – this is from a safety and legal perspective. All patrol captains need to be aware of what is required under our contract, if required may need to run the patrols as a "surveillance "patrol only
  - Gear inspection is complete
  - Carnival schedule is out – we have not put in for any hosting arrangements for any other carnivals, confirming we do have the boat series final
  - Budget meeting – ongoing – will be done and a budget will be produced for the year



- Online registrations are in progress – messages have been sent to existing members as to how to process. Existing issues with new members
- Approval of new members – pending member list

**Moved:** Shane Walker Seconded: Craig Andrews

- Query around probationary v active associate – peoples choose when updating their membership
- Approval to spend money approval for retention monies to spend as required and acquit back to SLNSW prior to end of season

**Moved:** Craig Andrews, Seconded: Shane Walker

- Grant – Surf Life Saving equipment grant needed to be expended by 30 August – has been done – some of the items are:
  - New patrol tent
  - Patrol rashies
  - Trauma kits – with tourniquets
  - Pulse rate monitor
  - Rescue training dummy for IRB crew
- Uniform order – requirements were to be done by 31 July. This has been done
- Gym is closed

#### **Treasurers Report – endorsement of financial statements**

- Craig Andrews read out the financial statements
- Note for the minutes: we have written to Hospitality Dynamics twice – if we don't hear back it has been noted and agreed that we will to write off the outstanding debt.
- Action: Jim to contact Ian Fullagher to ensure no correspondence has been received.
- No questions from the floor

Motion to accept financial statements

Moved: Shane Walker, Seconded: Lara McIntyre

All in favour, carried

#### **Directors reports**

##### **President report**

All details as per President report – (see attached)

Items requiring approval

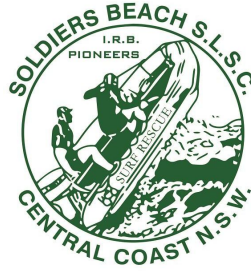
Payment to Carera – payment for life saving equipment grant for \$3,102.00

Moved: Craig Andrews Seconded: Shane Walker

Timber floors

Brent has offered to go halves with the ongoing maintenance of the timber floors.

Need approval to pay 50% payment for the treatment of the floors (approx. \$250)



Moved: Lara McIntyre Seconded: Jodie Freeman

### **General Business**

- Applied for a Community banking grant \$25K - this will be put toward a paid admin if successful
- Supplementary volunteer grant
- Masks, club clothing - \$5K
- Category 3 club grant
- Successful = for replacement for IRB hull - \$10 k receiving from Wyong Rugby Club. The remainder of the cost (approx. \$3000) will need to be funded.
- COVID plan has been updated and posted
- Registration messages have been put out onto Facebook and messages sent from Surf guard for existing members
- Oxy equipment has been serviced and returned
- Transfers have been approved and completed
- Jodie has sent through a list of requested items for expenditure of retention funding from SLSNSW (expenditure approved in August meeting). To be purchased as required
- We are applying for a number of other grants including crown lands facility grant & the upcoming surf club facility grant which will open shortly. Sports foundation grants from NSW Govt are not open to surf clubs this round.

### **Director of lifesaving**

- September 30 deadline coming up – around NSW health regulations being reassessed regarding updates
- BOLS meeting on 24<sup>th</sup> September
- Gear audit has been undertaken – all but one item has been audited
- Raising of the flags – media and Central Coast Branch only – will be held at Wamberal

### **Junior Activities**

- Nothing that requires approval
- Catch up as to how we are going with regards to how we are approaching COVID season
- Approved \$800 is going towards trophies and board repairs
- Swim training – following up with regards to Tuesday nights for pool proficiencies
- Nippers
  - Proposal for the 6&7's to start earlier – before the 8-14's
  - Age Managers – need to wait until we have the registrations in as many are reluctant to sign up
  - Waiting on registration to come in to enable viewing of the lists

### **Education**



- New bronze and SRC - - four sessions, will be predominantly online and self-directed
- Will go ahead and advertise with an October course
- Need minimum of 4 and no more than 10 to run the course
- Oxygen no longer in the bronze course – ability to do this has jumped up to advanced first aid & AID certificate holders
- Will probably do one first aid plus one ARTC course this year
- IRB – can't run any courses as we don't have an IRB assessor
- New bronze/src course to start in October (access to lighthouse room to be booked on venue calendar with Dunes)
- Numbers for courses this season Min 4 Max 10 due to distancing & training area requirements

Moved to accept reports:

Craig Andrews, Seconded Shane Walker

All in favour, carried

**General Business**

- No items raised

Meeting closed 8.00pm

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James Buckton  
President

Ellen Van Wessel  
Director of Administration