

**Soldiers Beach Surf Club
Minutes
Committee meeting
Online
20 10 20**

Attendees: Craig Andrews, Phill Walls, Brent Farnworth, Jim Buckton, Kellie Maxwell, Darcy Waller, Ellen Van Wessel (Minutes), Gail Rixom, Shane Walker, Coral Raymond

Apologies: John Edwards, Lara McIntyre, Jodie Freeman

Date: 20 October 2020

Meeting opened at **6.35pm**

Move that we accept minutes from September meeting

Moved: Phil Walls Seconded: Craig Andrews

All in favour and carried

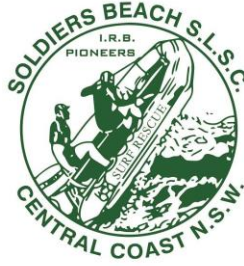
Business arising from previous minutes (per report uploaded onto Google drive)

- HDMI Cable – ongoing issue – service tech has been found will be sorted this week
- TV in function room has been replaced by Brent – Brent will contribute the TV as part of his sponsorship
- Senpos ongoing
- Budget – Draft in progress, final will be produced by next meeting
- Retention Money form SLNSW – this has been spent as required. Items included beach flags, backpacks for presentation, items for new member packs (USB/sunscreen) plus items for age managers. Awaiting remainder of delivery to finalise.
- BSEF – 2019 beach safety equipment fund has been expended and remitted as required. Items included Patrol tent, trauma kits with tourniquets, patrol rashies for IRB drivers and crew. Awaiting delivery of remainder to finalise.

Treasurers Report – endorsement of financial statements

Craig Andrews read out the financial statements

- Ian Fullager will be followed up again regarding the outstanding debt from Hospitality Dynamics – depending on the result the debt will be written off
- We are managing our positive cash flow to pay down our debts (in particular Central Coast Council)



Motion to accept financial statements

Moved: Phil Walls Seconded: Brent Farnworth

All in favour, carried

Directors reports

President report

All details as per President report – (see attached)

Items requiring approval

- TV – further to President report, no need for this approval as Brent has donated a new TV
- Purchase of sweep shafts – approx. \$600

Moved: Craig Andrews Seconded: Shane Walker

- Approval of new memberships and renewals

Moved: Ellen Van Wessel Seconded: Phil Walls

- Can we consider utilisation of gym space as a cool room for the Kraken and Dunes as they are running out of storage space due to increased trade.

ACTION: We will move forward with obtaining quotes, in principle all agreed to the proposal

- New Screen door in the Kiosk – required as per health inspector

Moved: Shane Walker Seconded: Coral Raymond

- Purchase of membership cards – quote received for \$350

Moved: Coral Raymond Seconded: Ellen Van Wessel

Storage space is at a premium – can we consider charging for people to store their boards – if they don't want to pay then they need to remove them.

ACTION: Jim will draft up a message and will circulate to the committee for approval prior to distribution.

Director of Administration

- Membership payment emails continue to pour in – as soon as received they are forwarded to Emma (Bookkeeper to manage payments and to track Active Kids Vouchers) and to Coral (Assistant Admin to update payment details in Surfguard within each member profile)
- Membership process – people still confused as to process, when query emails received – responses include step by step online process
- Current users of Surfguard needs to be reviewed and updated
 - Names read out to the committee – being:
 - James Buckton, Jacqui Godier, Melissa Ives, Lara McIntyre, Coral Raymond, Suzanne Taula, Ellen Van Wessel, Phil Walls, Dennis Williams,
 - All agreed for the removal of two (as they are no longer involved in the committee or with enrolments) – these being:
 - Melissa Ives and Suzanne Taula

Moved: Craig Andrews Seconded: Shane Walker



ACTION: Director of Admin to follow up with Branch/Surfguard to process the removal

- Need confirmation as to how we are going to address late registrations (eg those who turn up on first few weeks of Nippers)
 - Discussions during the meeting with all in agreeance that moving forward **ALL** registrations are to be on-line
 - If we have new members turn up on day 1 (scheduled for Sunday 8 November) we have step by step instructions printed out for distribution, we assist if and where we can (eg on new members phones OR on Soldiers Beach devices eg ipad/laptop - dependant on Internet connection
 - **NO manual registrations are to be accepted** – on-line registrations is the process for 2020
 - Every new member is welcome to stay and experience (by observation) what is involved with Nippers (noting due to insurance they may not be able to participate until their membership is processed)

Director of Life Saving

- Concerns with Patrol number 5 – low numbers and low “skill” levels to cover each area
- Concerns with regards to what to do with Richard Fields gear?
- Cliff Spong passed away earlier this week – will the club be doing anything?. Response by Shane Walker will contact the family & offer the club facilities & work with them on their wishes.
- First boat carnival this coming weekend (24&25 Oct)

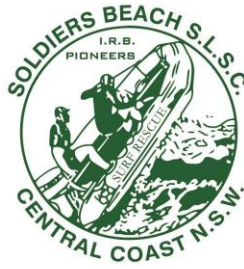
Junior Activities

- Report received and saved into Google drive.

Education

- Per report
- Summary:
 - Nil items requiring approval
 - General business
 - BM & SRC course – EOI sent out
 - Education team decided on a minimum and maximum to enable a course to be run
 - Course commencing Sunday 25/10/20 – will require max 5 x full days to run new course, candidates will be allocated to patrols
 - ✓ 4 x SRC
 - ✓ 7 x BM (includes 1 SRC to BM)

General Business



- From Brent Farnworth
 - Beer system needs repairing – will cost around \$7K – current system has a gas leak. Brent is in discussion with Wyong Leagues & potential suppliers for the repair. This needs to be done as a priority before the peak season.
 - Sponsorship is difficult to gain at the moment
 - Brent will increase the beer prices by 50 cents and cocktails by \$1 – this will then be donated to the club for nippers etc. – this information will be included on the menus to advise all patrons. This offer has also been made by Kraken Kiosk with chips with funds to the surfclub as sponsorship.
- From Kellie (Caretaker)
 - Quote will be forwarded to clean the exhaust system duct work.
 - Darcy Waller raised if the new duck could be named to commemorate Richard Field and Cliff Spong. Discussions around commemorating Cliff Spong and naming the new duck after him due to him being one of the two members who crossed Bass Strait resulting in the implementation of the equipment in surf lifesaving
 - In addition discussion around naming the tower in memory of Richard Field, advised by Council this is not on our building footprint as part of the clubs “leased area” and would not be supported by CC Council, however, discussions around naming the First Aid room “Richard Field First Aid Room” – which most agreed to.

ACTION: Jim to follow up

Decision to accept reports

Moved: Craig Andrews Seconded: Phil Walls

Meeting closed 8.00pm

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James Buckton
President

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Ellen Van Wessel
Director of Administration