



**Soldiers Beach Surf Club  
Minutes  
Online Executive Meeting  
15.12.20**

Attendees: Jim Buckton, Gail Rixom, Ellen Van Wessel (minutes), Lara McIntyre, Kellie Maxwell, Shane Walker, Jodie Freeman (late)

Apologies: Brent Farnworth, Coral Raymond, Craig Andrews

Date: 15 December 2020

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Meeting opened at 6.55pm by Jim

Previous minutes moved by Shane Walker, Seconded Lara McIntyre  
All in agreement

**Outstanding business arising from previous meeting**

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- HDMI cable – in progress
  - Gym cool room to be finalised for use tomorrow (16/12)
  - Member cards – coming
  - Storage space – letter to be sent out awaiting update from Mick Spring – looking at moving skis up to mezzanine area
- ACTION: Ellen to send Dennis Williams a link to the S49 form to have completed and submit
- Photos – need to get the photos digitised
- ACTION: Shane Walker to follow & return with correspondence from the family.
- Sunday Sips – initial meeting was a success, suggestions to set up as 3<sup>rd</sup> Sunday of each month – those in attendance agreed
- ACTION: Phil to promote on Facebook and website – next one set down for 20 December 2020
- Naming the first aid room – Jim has a quote for a name plate
  - Fundraising from Dunes and the Kraken
    - Dunes – invoice has been raised and will be paid this week to the value of \$3K plus
    - Kraken – have ordered and received a new nipper board – this board and future new boards will be used for competition only
  - Locks – Jim has been in touch with Northlakes locksmith – quote will come early in the new year for replacement of all locks
  - Senpos – issues ongoing – Gail Rixom has in hand
  - Office cupboards – need to remain locked, found unlocked again on the weekend
  - Discussion around replacing the locks and keep a register as to who has keys



- Beer system has been replaced – has been done as part of the sponsorship with the Leagues club
- Bar Manager (from Brent to Adam) has been approved and progressed

## **Financials**

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- Jim Buckton talked to the balance sheet
- Currently have approx. \$10,600 in our cheque account
- \$3K in investment account – has just been rolled over – needs to be there to hold our credit card with the Greater Bank
- Soldier 100 K -\$14,039 – new \$10 K for the new IRB and \$4k grant for the replacement of the locks
- Cash in hand of approx. \$28K
- No response to date from Ian Fullager in regards to HD

Endorsement of financial statements

Moved: Kellie Maxwell, Seconded: Ellen Van Wessel

All agreed

## **Directors report**

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### President report – per report

- Summary of items requiring approval
  - Patrol vehicle needs repairing – springs, brakes, clutch and rust proofing – to the value of approx. \$3K – these costs are impending
  - Suggestion received we add costs to future grant requests (repairs and maintenance)
  - Payment of trailer rego - \$67.00
- Looking for approval when quote received need to move ahead with repairs  
Moved: Ellen Van Wessel / Seconded: Jodie Freeman
- Paperwork underway for Stronger Communities grant (received \$20,900) for floor in bar and kitchen
- Upgrade to floor will need to happen and negotiated with Brent (he will need to close to enable the repairs to be undertaken – off season)
- Awaiting surf club facility grant to open – will use on solar and roller doors if successful
- Junior training has increased – now have over 30 which is fantastic – need to ensure we look at our protocols
- Increased interest in people wanting to undertake the Bronze
- Dunes and the Kraken fundraising has been very successful – around \$5K

### Director of Administration



- Branch correspondence - Silver Salties – is this something we are interested in? Not at this stage
- Branch request from multi lingual members to narrate videos (need to confirm if they need to be patrolling members or just members as we have a member who is able to speak four languages)

ACTION: Jodie Freeman will follow up

- Bunnings card – Jim will follow up with regards to the Bunnings card previously held by Richard Field
- Tourniquets re-introduction to life saving– do we have in our stock?
  - Confirmed by Jim yes we have a number
- Pending members – high number per Branch correspondence – this is in hand and both Jodie and Coral are working collaboratively to reduce the outstanding number

#### Director of Life Saving

- All patrols are going well – new bronze members are appreciated and many members are helping out
- State – will we have any competitors as we have a clash (U'9s and ?????) –

ACTION: Jodie to confirm

- Mariners day out has occurred – they have agreed to make a donation to the Club (amount to be confirmed – letter will come)
- Dates tbc – Boaties ball – waiting for relaxation of numbers – looking at April /May 2021 (at end of season)
- Last round of Streets series is going ahead – both Brent and Kate have been advised if the dates

#### Director of Junior Activities

- Community involvement has been fantastic this year
- Swim training – getting over 20 kids this week (rules keep changing with the swim centre – has been confusing)
- Board training – up to 30 kids each week – water safety from parent involvement has been terrific, need to break up due to heavy attendance, have had to structure to ensure all involved are participating
- Thank you to the Kraken for our new board (have just received \$550 from a family member to contribute to a new board)
- Santa visited on 13/12/20 – day was fantastic
- Nippers education is completed all details will be uploaded shortly

#### Director of Education

- Bronzes and SRC are through – next course will be February



- Next course looking at commence on 7<sup>th</sup> February
- EOI put out for Radio Operators course – targeting people for those who don't want to do water but can undertake other aspects (eg Radio/ARTC) – want to keep at 6 people/per group
- Patrol uniforms – stock is low – looking at placing an order for more
- Shawn is running an assessment this weekend for those IRB crew who need to qualify officially
- Looking at getting a quote to purchase a BOB – Jim advised we have one in the office
- Have had to go to a different supplier for our first aid supplies

Moved to accept reports

Moved Lara Intyre, Seconded Kellie Maxwell

### General

- December Sips – 20<sup>th</sup> December – from here on in every 3<sup>rd</sup> Sunday of the month
- Senior presentation – looking at Saturday 29<sup>th</sup> May 2021
- Boaties Ball – will wait and see – looking at 19<sup>th</sup> of June 2021
- AGM – looking at 31<sup>st</sup> July 2021

- Moved to accept date of 29<sup>th</sup> May 2021 for Senior Presentation

Moved Gail Rixom, Seconded Kellie Maxwell

- Moved to accept 31<sup>st</sup> July for AGM

Moved Gail Rixom, Seconded Kellie Maxwell

- Request for dates received from Branch to run various events
  - 9<sup>th</sup> January for U7 masters
  - 23<sup>rd</sup> January for NPIP Series round 3
  - 12<sup>th</sup> February Branch Patrol Comp/Champion Lifesaver theory
  - 14<sup>th</sup> (Sunday) February Branch patrol Comp/Champion Lifesaver Practical
  - 23<sup>rd</sup> for Newcastle permanent comp
  - Discussions around availability of people able to assist (looking at our low patrol numbers) – all attendees agreed that due to low numbers in our patrols this year we are unable to commit. More than happy to revisit next year.
- Currently locating the incident report log book. It is not in the usual location. Another incident report log has been ordered from SLSA and will be sent in the mail
- There is now a lock on the ice machine
- Supa Gas are coming every week from here on in
- JJ Waste are coming on a more regular basis – larger bins will be delivered, and collections will be ramped up during the busy period
- Screen door in the kiosk – should be installed this week or next week

Meeting closed 8.15pm



A handwritten signature in black ink that reads 'J.R. Buckton'.

A handwritten signature in blue ink that reads 'Ellen Van Wessel'.

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James Buckton  
President

Ellen Van Wessel  
Director of Administration