



**Soldiers Beach Surf Club
Minutes
Online Committee Meeting
27.01.21**

Attendees: Jim Buckton, Phil Walls, Jacqui Godier, Brent Farnworth, Coral Raymond, Kellie Maxwell, John Edwards, Shane Walker, Jodie Freeman, Craig Andrews, Ellen Van Wessel (Minutes), Lara McIntyre

Apologies: Nil

Date: 27 January 2021

Meeting re-scheduled to 27 January 2021 and opened 6.30pm

Minutes from previous meeting were accepted – they will now be uploaded as a FINAL.
Moved Shane Walker, Seconded Phil Walls

Business Arising from previous minutes

HDMI cable

- complete

Gym/Coolroom installation

- complete
- access/members issue has been dealt with

Membership cards

- Cards were ordered prior to Xmas 2020 – when being ordered an artwork approval is sent to be approved, unfortunately it was sent to Jim's junk email – Jim followed up and has now processed the approval. Membership cards will be delivered early to mid-next week.
- Brent confirmed that his staff will accept last year's membership cards to obtain a discount – card will need to be shown to staff.

Cliff Spong

- John Edwards advised a memorial dinner will be held on Friday 5th March

Northlakes Locks

- Enquiry made 18/1/21. Jim will follow up.

Eftpos machine

- Gail has in hand

Office locks

- Ongoing – to be monitored by committee



Financial statements

Craig talked to the various financial statements

- Query from John Edwards if Central Coast Council are going to chase outstanding debts.
- Jim Buckton advised that as we are making regular payments we are not being chased – in addition we will not be receiving the \$9K grant this year.
- SLSNSW are the same with regular payments being made. Approaches have been made to SLSNSW previously regarding the money owed by the club & to date SLSNSW are satisfied with the efforts being made to repay the debt.
- Jim to confirm as moved previously from I. Fullagher for the removal of monies owed by Hospitality Dynamics from the financial statements

Moved to accept the financial statements

Moved: Coral Raymond, Seconded: Brent Farnworth

All in favour, carried

Directors report

President report – per report

Summary of items requiring approval

- Vehicle expenses – have been forward to bookkeeper \$4,545.39 – drum brakes, discs, front springs, replacement of clutch

Moved: John Edwards, Seconded: Coral Raymond

All in favour, carried

- Approval required for payment of expenses for nipper board repairs, Cost approximately \$500.00

Moved John Edwards, Phil Walls

- Approval required for 2022 AGM and presentation nights – enables Brent to plan his bookings for 2022
- 2022 AGM Sunday 31 July 2022 – provides maximum amount of time to get audit financials complete – also enables the incoming committee to

Moved John Edwards, Seconded Jacqui Godier

All in favour – carried

- 28 May 28th 2022 - Senior presentation

Moved Coral Raymond, Seconded: Craig Andrews

All in favour - carried

- Jodie Freeman raised the issue of a date for Junior presentation for 2021, advising would be a 9.30am start and all should be out early therefore should not impact lunch. 2nd May 2021 proposed

ACTION: Brent to confirm if this date is OK



Floor

Grant provided for the repair of the kitchen floors (resurfacing) and the bar area

ACTION: Need to book a week – Brent to provide dates

ACTION: Jim to obtain signatures from Executive committee members to move this forward

- Issue with Stronger Communities Grant around the supply of items to complete the grant – we have applied for and gained an extension. Jim has spoken with suppliers (eg light fittings) – should be available by end of January.
- Grant – solar system
 - Sponsorship has been offered to 15 clubs – we propose to use the sponsorship offered as our contribution to the surf club facilities grant submission (we have to contribute a percentage) – we will use to replace the two roller doors – submission due in March 2021.
- EOI – has been submitted for round 6 of Stronger Communities Grant. Email received today advising the receipt of our expression of interest.
- Batteries have been purchased for the de-fib
- Oxy bottles have been ordered and delivered for the first aid room
- Accessing locking doors – ongoing – need to maintain consistency – can't leave office doors ajar
- Roller shutter door for garbage area – need to ensure the doors are shut correctly – Brent advised that the unit for the fridge is getting way to hot, therefore the doors have ben left ajar to allow for air flow.

ACTION: Jim to look at modifying the roller door tracks to allow for the door to be locked in a position to allow air flow for the unit.

Boards – repairs

- Need to put in place a system on how they are used – they were damaged as no responsibility has been taken with usage
- Phil raised – do we need to provide a crash course on how to use the boards to the nippers
- Jodie advised – she will incorporate correct usage back into the Nippers program

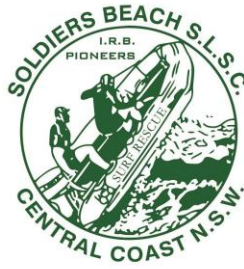
Sunday Sips

- Unfortunately, due to COVID this has been difficult to organise/manage. Balcony and small room never get booked, however, could we make every Sunday Sips, Brent raised the issue of weather/Covid etc.

John Edwards queried the approval of monthly payments.

Motion to accept and pay the monthly payments as listed in the financial statements.

Moved: Craig Andrews, Seconded: Jodie Freeman.



Director of Administration

- Director of Admin workshops – schedule received, next meeting is 16th March 2021
 - Bunnings card – Jim will follow up with regards to the Bunnings card previously held by Richard Field
 - Memberships – Coral has in hand
 - 16 outstanding pending's – still issues with an Ash Latham \$85.00 paid and a Luke McLaren – these need to be finalised by end of February
 - Discussions around first bronze medallions – and the location of the medallions
- ACTION:** Jim will follow up with memorabilia that were held by Richard

Director of Life Saving

- \$100 cheque received from Yasmin Catley –
- ACTION:** Shane will drop down to Gail so she can bank
- We are experiencing login issues with the iPad – SLSNSW operations app update & problems associated with the changes.
 - O2 bottles and defib batteries – audit has been done on first aid kits – last week short on ice – need to update the stock
 - Boat carnival on 27 of March (Saturday) – Women in Waves & Board riders have been notified
 - Presentation still on 27th March on the evening of the 27th – Brent has confirmed facilities are available
 - Incident occurred 26th on the beach – brawl involving a number of attendees on the beach – a number of our members were involved
 - A number of members are leaving – which will involve patrols and staff leaving – need to review members on patrols (particularly Phils patrol)
 - Can we send a letter of appreciation to Matt and Mick Spring with regards to the repair of the boards?

Surf Sports Update

- Craig Ray has processed our entries
- We have 2 members entering the First Aid competition this weekend

Director of Junior Activities

- Competitions – we have had a few children entering – we have one family advising that their child is keen to enter at the last minute, unfortunately when advised at 10.00pm at night when entries close at 9.00am in the morning it raises a number of difficulties for volunteer administration assistants
- We have a number of attendees in upcoming carnivals
- Swim training resumes next Tuesday
- Board training resumed today
- Any boards leaving the club house will be covered from today



- All boards will be renumbered as from this upcoming weekend
- Nippers resumes this Sunday 31 January 2021
- We have had donations regarding the purchase of new boards – current stock does not hold the green boards – can we hold over the order of new boards till next season to enable us to order green boards
- Nipper's training face book page – can we pull it down
- All Age Managers are in the process of being assessed
- First Aid competition – Hannah Hopwood and Jackson Vandertouw are competing – competition kids have been pulled together and Jim is meeting with both competitors on 28/1/21 to advise the process.

Director of Education

- Information evening Tuesday 2 February @ 6.30pm for Bronze /SRC course
- Depending on numbers we will run the course, however, trainers will be short as Gary as other responsibilities
- If course goes ahead – attendees will be allocated to patrols
- Three adult members have been put through the radio operations course
- Look at putting juniors through, however, what they are capable of and what they are responsible for needs to be put back onto the Patrol Captains
- Skills maintenance – reports have been run and have been sent to State and have been advised that some of the data is incorrect
- Most members have completed their online skills maintenance
- Water proficiency and IRB crew – Remainder of water proficiencies need to be chased up and recorded. Members completed online but yet to do Physical component. IRB Crew award holders yet to complete proficiencies to be chased up & these proficiencies completed.

Moved to accept reports

Moved: Brent Farnworth Seconded: Shane Walker

Caretaker report

- Paint peeling off front balcony. Painters contacted & repairs organised.
- Plumber repaired pipe in kitchen under sink
- Lift 10 January was playing up – lift mechanic called & repairs complete
- Damage on the kitchen wall/public walk way in kitchen – repairs organised
- Screen door on kiosk has been replaced
- Gas deliveries & waste removal return to normal post holidays

General Business



- Competition exemption has been submitted for Mick Crowe to compete in Branch and State titles. Mick has completed proficiency post-Christmas as he has had an operation which prevented the completion of the physical component of his requalification.
- Control group request for members from University of Wollongong on behalf of SLNSW – looking at participation from various committee members – looking at committee members agreement
- General consensus – our committee members not available to partake in course attendance.
- First Aid stocks – query raised as to how and where we raise low First Aid Stocks – Lara advised she undertakes an audit each time she is on patrol.
- John Edwards raised “what is the status of the Constitution review committee?”
 - Jim Buckton noted the problems of misrepresentation at the last call for the constitutional review committee (refuted by John Edwards) Noting that John Edwards believes the motion still stands.
 - Lara McIntyre raised the issue that the decision on the issue of an EOI for the constitutional review committee had been discussed & changed as a result of the actions at the last call for EOI.
 - Upon review of the minutes of April 2019, it was found a motion was moved by Lara MacIntyre as follows.
 - *Motion: The formation of the Constitutional Review Committee to be terminated & the process of review currently in motion be carried out by the Vice President to be presented to the committee for review by 15 June 2019.*
 - *Moved: Lara, Seconded: Alex*

Brent (Dunes)

- internet – issues regarding internet access – getting slower and slower – in particular COVID sign in register

ACTION: Phil will review

- New online booking system has been put into place – all current links will divert
- Health inspector visited the premises last Friday (22/1) issues of the floor were raised – premises need to be closed to repair – looking at May 2021 – at the same time will look at having the floors restriped and varnished.
- Kitchen floor needs replacing. Jim to finalise the successful grant & put floor contractor in touch with Dunes & Kellie to liaise for time as shutdown will be required.

Meeting closed at 8.45pm



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James Buckton
President

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Ellen Van Wessel
Director of Administration