



**Soldiers Beach Surf Club  
Minutes  
Online Club Meeting  
18/5/21**

Attendees: Jim Buckton, Coral Raymond, Darcy Waller, Jodie Freeman, Kellie Maxwell, Lara McIntyre, Shane Walker, Phil Walls, Jacqui Godier, Ellen Van Wessel (Minutes)

Apologies: Craig Andrews, Brent Farnworth, Shawn Ford.

Date: 16 March 2021

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Meeting opened at 6.40

Confirmation to accept the April minutes  
Moved Phil Walls/Seconded Craig Andrews

**Business Arising from previous minutes (as per report in May folder)**

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- Floor sanding is complete
- Outstanding invoice for the Kraken Kiosk report received from book keeper for clarification to follow this up.
- Sponsorship has been received from CCC
- Nominations have been submitted to the Awards of Excellence – a few nominations had to be amended as they nominees did not hold the award for the positions they were nominated for
- Phil confirmed Constitution explanation has been put up as a post
- Need to get approval for additional noticeboard price to be provided by Surf Ed team.
- Lara – seeking feedback on flyer,

**ACTION:** Jodie to undertake a comprehensive review and will provide feedback

- Internet

**ACTION:** Phil advised that Data usage for the last week has dropped off (noting Dunes was closed for the week) need some investigation as to what is causing the large amount of usage

- Painting – paint is peeling ongoing.

**ACTION:** Jim will chase up with the contractor next week

Moved to accept minutes: Coral Raymond Seconded: Shane Walker  
All confirmed



## Director Reports

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### Financials report

- Jim presented the financial statements in Craig Andrew's absence noting all information is correct as at 14/5/21:
  - Balance Sheet
  - Profit and Loss
  - Aged Payables
  - Aged Receivables
  - Cash at bank
  - Authorisation of payment of accounts

**ACTION:** Jim to discuss with Emma regarding adding words to line items (eg Miscellaneous donations – needs to be clear)

Need approval to pay the following:

- Supa Gas
- JJ's waste and recycling
- Liquor & Gaming
- Energy Australia – Coral queried if we are getting any contributions from the Kiosk or from Dunes for the Electricity – Jim advised that per new contract Dunes is paying \$5,500 /month, also advised that the heaters are now electric which has increased the cost

Motion to accept financial statements and to authorise payment of accounts

Moved: Coral Raymond, Seconded: Darcy Waller

All in favour, Carried

### President: Jim Buckton

- As per written report
- Summary of items requiring approval:
  - Constitution – Phil needs final wording
  - AGM Notice – Phil needs wording for notice of motion – once put up onto Website a message will also be send via Surfguard
  - Strategic Plan – is up on drive – needs to be put up onto the Website
  - Stocktake – Gail has been forwarded the stocktake paperwork to complete.
- General business – as per President report

### Admin Director

Senior Presentation night

- If we don't get uptake when do we pull the pin?

**ACTION:** Ellen to discuss and confirm with Brent



- SMS + email reminders will be sent weekly
- Message to be sent out via all FaceBook sites and to be uploaded onto website

**ACTION:** Jim/Phil to post

- Need to confirm if hiring a juke box or using Spotify

**ACTION:** We will use Spotify

**ACTION:** Coral to send invitations

- There was an Admin Branch meeting – unfortunately I couldn't attend, I have requested a copy of any presentation

#### **Club Captain: Shane Walker**

- Norah Head Surf Fraternity - Wanting to make awareness of Surf Community reserve – looking for endorsement??

**ACTION:** Shane will look to inviting them to the next committee meeting.

- Save the Community Hall – locals looking for community support
- Shane will be attending a meeting of branch surf sport committee on Saturday for assistance with upcoming season and to hold an event
- On Thursday 6<sup>th</sup> of May –Kellie's (Caretaker)apartment was broken into and some of her personal items were stolen. This has been reported and is now in the hands of police.

#### **Juniors: Jodie Freeman**

- Junior presentation went well – 60% + attendance

Swim Training (winter) - excellent attendance – proficiency practice swims are in progress – would like to incorporate into registrations

- Set the date now for 2021/2022 rego. Motion moved to set the date for fees due for 2021/22 season as of Monday August 2

**ACTION:** Motion to set due date for 21/22 seasonal fees to commence 2<sup>nd</sup> August 2021

**ACTION:** Need to bring an increase in fees to June meeting

Moved Coral Raymond/Seconded Jodie Freeman

All in favour/carried

- Monday night swim training Nippers 6.30-7.30 and Adults 7.30-8.30
- Query – when are registrations opening for 21/22? What is the first day registrations can be accepted for the upcoming season - Patrol starts 18/9/21
- Board training on Sunday – excellent attendance, Mick Spring is also undertaking Wednesday training
- Leanne Fahey did a Mother's day promotions – Jodie would like to ensure that Leanne's name and money is against an appropriate item – approx. \$400 was raised

**ACTION:** Jim to discuss with Emma and add as a line item

- WWC – would like to gain approval to roll out across all patrolling members to obtain the WWC check – encouragement to all members



### **Education – Lara McIntyre**

- Still chasing banners from Good Gear (Lara to follow up)
- Had 5 people signed up to do crew course / 2 to do a drivers – can we look at other clubs who could be running the course and have our members attend with them

### **IRB: Shawn Ford – (no report)**

### **Caretaker Report: Kellie Maxwell**

- Meeting with Rentokil – new Manager (Sophie) this week
- JJ Waste to be reduced to 1 per week now that peak season is over
- Floors in kitchen have all been finished
- Floors in dining room – have all been finished
- Kitchen roller shutters will be re-installed by tomorrow afternoon
- Issue with kitchen exhaust Shane Walker to investigate 19/05
- Last Thursday transformer up the road went out – Ausgrid were out at 2.00am in the morning

Moved that reports be accepted

Moved: Jacqui Godier, Seconded: Coral Raymond

All in favour, carried

### **General Business**

#### **Issues raised by Brent**

- Can he put some hanging baskets up
- Down lights over the coffee machines
- Add some artwork
- Wants to hang wall paper where bar and kitchen end is

Motion: put forward by Darcy – weight bearing make sure it is ok, and that the deco is tasteful

Moved: Darcy Waller, Seconded: Phil Walls

#### **Membership Cards**

- Motion to move to get 21/22 membership cards printed prior to the AGM
- Cost will be approx. \$300

Moved: Coral Raymond, Seconded: Jacqui Godier

Meeting closed at 8:41pm



A handwritten signature in black ink that reads 'J.R. Buckton'.

Jim Buckton  
President

A handwritten signature in blue ink that reads 'Ellen Van Wessel'.

Ellen Van Wessel  
Director of Admin