



**Soldiers Beach Surf Club**  
**Minutes**  
**Committee Meeting**  
**16/11/21**

Attendees: Phil Walls, Ellen Van Wessel (minutes), Gail Rixom, Craig Andrews, Jodie Freeman, Karen Harvey, Tori Coppen (late attendance)

Apologies: Coral Raymond, Kellie Maxwell, Matt Kean, Shana Doughney, Alex Coppen

Date: 16 November 2021

---

Meeting opened at: 6.40 pm

Confirmation to accept the October minutes – issues with SBSLC portal, acceptance will be delayed until people read and confirm they are happy with the content.  
Phil will forward a copy to of the minutes to Karen, Gail, Jodie

**Business Arising from previous minutes**

---

- Brent has been emailed regarding the September deferral – he has agreed and will pay when he is financial viable.

ACTION: Craig Andrews to chase up receipt books – not picked up as yet – Craig to follow up again

ACTION: Craig Andrews to follow up Telstra costs – not progressed, review of bill is not simple, apologetic regarding reception – main issue is the lift

ACTION: Phil will discuss with Telstra

- Pass codes need to be changed - these should be done on an annual basis following AGM voting

ACTION: Kellie will contact Craig Ray to amend the codes.

- Google drive training to be organised by Phil when everyone has some time

ACTION: Phil to organise

- Lighting – what is the status??

ACTION: Phil to follow up with Kellie

- WiFi password – router has been upgraded – WiFi is working in the Café – modem has been updated in the office – SkyMesh not going ahead. Kate and Brent are happy to contribute to data to enhance speeds

ACTION: Phil to ensure September minutes are reflected as FINAL on the website

**Director Reports**

---

**Financials report**

- Financial statements



- Balance Sheet
- Profit and Loss
- Aged payables
- Aged Receivables
- Cash at bank
- Authorisation of payment of accounts

Profit and Loss

Balance Sheet

Aged payables

Electronic payments register

- Jodie Freeman has advised she still has not been paid  
ACTION: Jodie will re-send the invoices to Emma and CC Admin

ACTION: Craig to confirm what the figure sitting against payroll is versus the amount sitting against Bookkeeping

ACTION: Phil to call Emma to discuss second potential SNSW grant

Some of the current IRB motors need to be sold off – we now have too many

Motion to accept financial statements

Moved: Karen Harvey Seconded: Craig Andrews

- Authorise payment of accounts  
Moved: Craig Andrews Seconded: Phil Walls

### **President Report: Phill Walls (as per written report )**

Active Kids Vouchers

Coral is providing Emma with a Spreadsheet

Youth Development bill

Need approval to pay the \$740.00

Moved: Karen Harvey Seconded: Phil Walls

Grant – Solar Panel in progress, Phil and Matt are working on it

Confirming that Brent is paying for the weather shields/blinds on balcony– Phil has confirmed with Council that we are able to go ahead with the purchase

ACTION: Phil will call Council to get approval to install blinds on the balcony

Roving patrols – needs to be discussed with Shana



Liquor licence

ACTION: Jim Buckton is still sitting on Liquor licence – Phil will confirm that Adam is the licensee

Working bee to clean up the craft room and the mezzanine level

Need to sell the trailer that is currently sitting in the craft room

Motors need to be sold

ACTION: Phil to request costs to repair of Shawn

Junior LifeSaver of the year nominations are due to be submitted – due end of December

### **Admin Director - Ellen Van Wessel**

Per Admin Director report – summary items for inclusion in minutes:

#### **Approval requested for batteries for the row boats from Matt Neale**

- Quote received for \$540.00. This is for 6 batteries that that are critical for our surf boats to pass scrutineer. These batteries power the pumps within the boats and pump out the water when the boat becomes flooded.
- Could this be a sponsor/grant?
- Suggestion to pay and then have the boaties re-coup the money – suggest that the Boaties run a Bunnings BBQ – they need to contribute to a fund raising activity

ACTION: Gail will call Bunnings and see if we can get on the list

ACTION: Tori will discuss potential fund raising activities with the boat crew

#### **October minutes**

- To be posted as FINAL on website once accepted

#### **Registrations as at 16.11.21**

- 336 renewals – paid and accepted (last year numbers were at 349)
- 25 pending – awaiting payment

#### **Surfguard / Users**

- Karen and Dennis have been given access
- New user Rachel Sloane will be added, Jodie Freeman will be re-activated
- Surfguard was updated last night – users to note
- Need a vote to remove the following:
  - Jim Buckton – remove
  - Jacqui Godier – keep as still assists Coral on occasions
  - Craig Ray – keep as may need to provide training to new Surf Sports Directors
  - Anthea Vandertouw – keep as still assists
- Patrol Uniform sizes – still waiting on Patrol 1 and 3 to provide information before we distribute
- Roving members – need to confirm what priority will be given to them regarding shirts?

ACTION: Shana to follow up

- What is the update for Damian Montgomery LJ Hooker regarding the 3 tents?

ACTION: Email to be sent with an update



- Query on Council vs SBSLC responsibility, Coral advises that Mick Crowe might be able to advise
- Youth attendance at various branch sponsored days – \$740.00 total cost eg
  - U13-14 youth day
    - Indianna Lourens, Samuel Terry, Samuel Copen, Zac Whited
  - U15 Leadership Development Day
    - Evelyn Williamson
  - U17-U19 Leadership Program
    - Hannah Hopwood
    - Mary Williamson
- Management of the Community Grant
- BSEF – want to confirm brand and sizes of life jackets and size of board
- Bronze/SRC/First Aid – did Lara get any responses

ACTION: Re-send the message regarding follow up on responses

#### **Director Surf life Saving – Shana Doughney – not in attendance**

ACTION: Follow up with Shana regarding status of proficiencies and what can be done

ACTION: Shana to follow up with the roving members and their proficiencies as they will need to be proficient by 31.12.21

ACTION: To follow up with Shawn regarding IRB crew and IRB driver proficiencies

#### **Surf Sports Report**

- Dennis & Karen attending an iron man competition
- U14 and above ran last week and we had no attendees

#### **Junior Activities Report – Jodie Freeman**

- All is running very smoothly, lots of helpers (including parents)
- Swim training numbers are fantastic – have 3-4 coaches, 10-12 kids in each lane
- More and more adults are keen to get in the pool
- We have a number of parents who are keen to undertake their SRC/Bronze
- Each age group are undertaking their own set up
- 13/14's are assisting with the set-up, in particular managing signing in of all kids in addition to they are helping out with age groups after they have done their education
- Board policy only applies to the kids who are active in the club and are participating in carnival – Mick Crowe is looking at reducing the cost.

#### **Education report – Lara McIntyre – not in attendance**

#### **Sponsorship and Marketing – Matt Kean – not in attendance**

#### **Caretaker report – Kellie Maxwell – not in attendance**



Move to accept director reports

Moved: Karen Harvey Seconded: Gail Rixom

**General Business**

- Jenny Downing raised that a patrol member raised that they don't have their bronze but they are going to compete. Rules are that members must hold their bronze medallion to compete in any carnival

ACTION: Karen Harvey will follow up

Meeting closed at 7.45 pm

A handwritten signature in blue ink that reads 'P. Walls'.

Phil Walls  
President

A handwritten signature in blue ink that reads 'Ellen Van Wessel'.

Ellen Van Wessel  
Director of Admin