



**December 2023**

**Soldiers Beach Surf Club**

**Committee Meeting**

Attendees: Jennifer Falconer, Rachel Sloane, Annie Vandertouw, Simon Falconer, Matt White, Shana Doughney, Courtney Marshall, Simon Blakely, Keli Maxwell, Matt Keys.

Apologies: Tony Axford, Darcy Waller, Gail Rixom, Coral Raymond, Jacqui Goddier, Matt Griffiths, Emma Griffiths.

Date: 17 December 2023

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Meeting opened at: 11.20am

**Item 1: Declaration of any Conflict of interest:**

Does anyone have a conflict of Interest that is not registered below?

Name: Matt Keys	Interest: Wife owns Kraken
Name: Brent Farnworth	Interest: Owns Dunes
Name: Matt White	Interest: Sister owns Kraken
Name: Shawn Ford	Interest: Contractor Light of Installation
Name: Kelly Maxwell	Interest: Employed by Kraken

**Item 2. Motion to Adopt Previous Minutes**

Moved By: Simon Blakely  
Second by: Jennifer Falconer  
CARRIED.

**Item 3. Business arising from previous minutes /outstanding action items**

1. Lights – Ongoing - just a few left to do.
2. Draft Constitution: Ongoing – working on sections one by one.
3. Website/IT: Danielle Scott will help out. Annie to make contact.



4. New Facebook page - please share as much as possible. Annie to find moderators to add. Please ensure better selection of photos shared across social media. Please check with individual portfolios before sharing photos.
5. JACKSON: JOLTY - nomination forms gone out. Pick 2 nominations.
6. RACHEL – waiting on mockups from Fashion Fish.
7. SHANA: Website - members portal – take off on front page of web as link doesn't work.
8. JENNIFER: Members would like to have a members-only area where we can have a drink/meet/work etc.
9. SIMON: Blinkers for SSV - \$1100. Have to have for insurance purposes. Shawn can install basic flashing lights on single switch. Roof racks - still looking at suitable options.
10. KELL: New awning 27.11.23 - Council responsibility. Waiting on Council for new lock for back door.

#### **Item 4. Presidents Report – Simon Falconer**

##### **Background:**

1. Council
  - i: front awning has been fixed, new lights, roof insulation and ceiling completed.
  - ii: Indigenous heritage investigations taking place in regards to new ramp and stairs.
  - iii:
2. Matt Keys will be attending the Branch Presidents meeting as my proxy due to work.
3. Internal Painting has now been completed, giving the club a fresh new look inside. Efforts were made to rectify the outside of the lift to maintain fresh look. Photos will need to be put back up, discussion to be had as to where and what we want to display memorabilia.
4. Blinker kit has now been installed on the SSV. This was done for compliance and conditional registration. (turn indication only)
5. Patrol Trailer is almost complete. A fantastic addition to our patrols.
6. Dates to remember
  - i: January 13<sup>th</sup>: Branch will be hosting a RIP demonstration at Soldiers at approx. 1pm.
  - ii: February 17<sup>th</sup>/18<sup>th</sup>: Branch Lifesaving Carnival at Soldiers, we will need help on the days to maintain competition area and look after officials.
7. Complaints: the club has set up a complaints email address, this will be monitored by the clubs complaints handler. [complaints@soldiersbeachsurfclub.com.au](mailto:complaints@soldiersbeachsurfclub.com.au)  
We will add this to our webpage along with a form that needs to be filled out. The complaints process will also be added.
8. Resinc BBQ was cancelled on the 10<sup>th</sup> December due to terrible weather. Resinc kindly donated the food they were going to use on the day. This will be used for the nipper xmas party.  
We still have 5 more BBQs which resinc are hosting. 30<sup>th</sup> dec, 10<sup>th</sup> Jan, 2<sup>nd</sup> feb, 17<sup>th</sup>/18<sup>th</sup> feb.



**Recommendation:**

I would like to take this opportunity to thank the executive, committee and all our members for a great first half of the season. Everyone has been working together to make Soldiers successful.

I would like to wish all members and their families a safe holiday period, a Merry Christmas and a Happy New Year.

**Item 5. Director of Finance – Tony Axford**

- a. Attached Bank Register Payments
- b. Profit and Loss
- c. Balance Sheet

**Current Financial Position**

Gross Profit to date	\$238,414.15	
<b>LESS EXPENSES</b>		<b>\$173,674.66</b>
Operating profit	\$66,739.49	
Less Grants		\$46,431.40
Working Capital	\$20,308.09	
Age Receivables	\$ 11,142.61	
LESS Age Payables		\$ 14,786.55
Term Deposit		\$ 50,570.47
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Total Working cash	\$ 16,664.15	
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As of the 11/11/23 Cash in Bank		
Main account	\$10,393.65	
100 Account	\$7,362.01	
Investment Account	\$50,570.47	
Grant Account	<u>\$46,431.40</u>	
<b>Total</b>	<b>\$ 114,757.53</b>	

**Motion:**

Move that the Attached Payments be approved as legitimate expense to the Club.

**Moved by:** Tony Axford

**Second by:** Shana Doughney

CARRIED.



## Grant Payments

1. There will be a payment of \$17,000 for completion of Internal Painting to be made on the 16/12/23

Main Account payments

2. There will be a payment of \$2,317.68 out of the Main Account for Gas Bills, to be made on 16/12/23

Other issues

3. No Debt current, as all bills are paid when they fall due.

4. Budget is on track no over spends.

5. Membership income 2/11/23 \$27,800

## Item 6. Director of Administration – Annie Vandertouw

### Pending members List

<input type="checkbox"/>	Request ID	Request Date	Member ID	Member Name	Sub-Membership Category	Season	Request Type	Request Status	Links
<input type="checkbox"/>	1452148	22/09/2023 19:52:30	6098446	Springett, Paul	Probationary	2023/2024	New Club Membership	Pending	?
<input type="checkbox"/>	1483970	12/10/2023 16:59:45	6108404	Reich, Rumi	Probationary	2023/2024	New Club Membership	Pending	?
<input type="checkbox"/>	1506925	31/10/2023 19:05:29	6116146	Lumby, Anika	Probationary	2023/2024	New Club Membership	Pending	?
<input type="checkbox"/>	1514786	15/11/2023 15:42:00	6119274	Adams, Rosie	Probationary	2023/2024	New Club Membership	Pending	?
<input type="checkbox"/>	1520508	28/11/2023 21:30:46	6121575	Adams, Hemi	Probationary	2023/2024	New Club Membership	Pending	?

Total Records: 5

### **MOTION:**

Move to approve the pending list as above.

**Moved by:** Annie Vandertouw

**Second by:** Matt White

**CARRIED.**

## **Item 7. Caretaker – Kell Maxwell**

Painting:

All painting has finished upstairs in Lighthouse Room, Sunset Room, entry, stairwell and foyer into Surfclub.

Council has replaced downlights and roof into entry way into Surfclub, so hopefully no more water leakage.



ATV trailer is still ongoing at the moment, Shanan is waiting on axel to be delivered. Also board rack has been attached to ATV.

Northlakes Locksmiths has attached keypad entry onto Craft Door on beachside, next to rollerdoors, also has replaced the keypad entry and new door closure on back entry into Craft Room.

Also new access code into office entry.

New access codes are in place, for Craft Room Entry and Office, the Executive Committee and other Managers have the new codes.

Envirobank cage near Kraken Kiosk now has a proper bag installed, so now Surfclub has 2 of these cages, other one is next to gas tank cage.

Big thanks to Ian and Bryce Glanville, Matt Griffiths and others for a working bee, putting up the privacy screens inside the Mens toilets in Craft Room, replacing gyprock, as well.

**MOTION:**

To receive and adopt all reports.

**Moved by:** Matt White

**Second by:** Shana Doughney

**CARRIED.**

Meeting closed: 11.26am

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Simon Falconer  
President

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Annie Vandertouw  
Director of Administration