



Soldiers Beach Surf Club
February 2023 Minutes
Committee Meeting

Attendees: Simon Falconer, Tony Axford Jennifer Falconer, Brad Halicek, Brent Farnworth, Gail Rixom, Matt Keys, Shana Doughney, Matt White, Kellie Maxwell, Matt Griths, Shaun Ford, Annie Vandertouw.

Apologies: Lachlan Coppen, Coral Raymond, Darcy Waller, Kate Halicek, Glenn Coppen, Tori Coppen, Jacqui Godier, Dennis Ricketts, Karen Harvey.

Date: 19/02/23

Welcome: By Simon Falconer, President

Meeting opened at: 11.15am

Item 1: Declaration of any Conflict of interest:-

Does anyone have a conflict of Interest that is not registered below?

Name: Matt Keys	Interest: Wife owns Kraken
Name: Brent Farnworth	Interest: Owns Dunes
Name: Matt White	Interest: Sister owns Kraken
Name: Shawn Ford	Interest: Contractor Light of Installation
Name: Kelly Maxwell	Interest: Employed by Kraken

Item 2: Confirmation to accept the Previous Minutes

Moved by: Tony Axford

Seconded by: Brad Halicek

Carried

Item 6. Business arising from previous minutes /outstanding action items:



1. Lights

- a. Update
- b. Ongoing

2. IRB

- a) Fuel Locker – need to check what to keep and what to throw out.
- b) Spare Wheel for IRB trailer-Shaun to check if compatible

3. Board Policy

- a. Ongoing – Simon Blakely spoke about taking over at AGM

4. Council Building Inspection:-

- a. Kitchen Tyles:
Being done tomorrow.
- b. Fan:
 - Under investigation. To be at Council's expense.
 - Air-con too expensive according to Council.
 - Louvre windows an option.
 - Tony suggested we put in 3 x air-con units approx. \$8K and maintain ourselves.
- c. Roller Doors/Grant:
Finished. Club to pay \$4.5K shortfall.
- d. Solar/Grant:
Work Completed. Waiting on Govt to pay us the next Stage
- e. Lift Repair/Replace:
Quote and inspections have been carried out.
Council to follow up.
 - Ongoing
 - Done in off-season – date to be advised.
 - Main entrance closed for 2 weeks. Cost \$180K

5. Draft Constitution

- a. Ongoing
- b. Suggest adding "Community Membership" – \$10 p.a. and receive 10% discount.
- c. - Report more next meeting

6. Website/IT

- a. Ongoing Update from Brent/Matt Keys

7. Ski Storage:

- a. Simon to contact Neville Bunn
- b. ongoing

8. Surf Sports

- a. Budgets need to be developed

9. Club Sports Trainers

- a. Ongoing
- b. Still asking for people.
- c. We need to get our own people trained to be trainers and then branch out.

10. Shower Partitions

- a. Matt Griffiths to investigate
- b. Received quote - \$2,200. Arcadia Kitchens

MOTION: To approve installation of shower partitions.



Moved by: Tony Axford
Second: Simon Falconer
CARRIED:

11. Fund Raiser 11th March

- a. Tony Axford to update
- b. - 3 tables confirmed. Need at least 5 tables.
- c. - Agreed to change to \$100 per head and re-advertise so people don't have to get tables of 10.
- d. - Matt K. to invite sponsors

12. Ramp issues;

- Simon update

Council said we need a meeting first as there are 50 stakeholders – waiting for a date

- Should be complete by October
- 1st Grant – fix main stairs – bottom part
- 2nd grant – ramp & north stairs to start July



Director Reports

Item 7 Director of Finance

- 1) Profit and Loss Cash (attached)
- 2) Age Payables (attached)
- 3) Age Receivables (attached)
- 4) Bank Ledger (attached)

Current Financial Position

Gross Profit to date	\$256,719.44	
LESS EXPENSES		\$124,972.68
Operating profit	\$130,675.40	
Less Grants		\$109,051.75
Working Capital	\$21,623.65	
Age Receivables	\$27,916.71	
Age Payables		\$ 7,376.40
Less Term Deposit		\$ 15,041.15
Less Short Fall Door Grant		\$ 4,500.00
Less		\$ 2,800.00
Payment to Fortunity		

Total \$ 19,822.81

Budgeted items Nipper Pres \$ 3,500

Budgeted Items Auditor \$ 3,400

Budgeted items Sen Pres \$2,000

The Bunning BBQ Clear profit was \$2,075.76.

5. Meetings attended.

- Meet with CCC property manager, regarding:-
 - b. Replacement of Fan and possible alternatives at the Councils expense.
 - c. Kitchen Ceiling repairs at their expense.
 - d. Repair splash back with Stainless Steel at their expense.
 - e. Replacement of fire doors at their expense.
- Darcy and I meet with Jon Harkness CEO of Branch we discussed,
 - a. Issues with Fortuity and the rational why the Club is changing Auditors.
 - b. The Clubs current Business Plan for 23/24
 - c. THE Clubs current financial position

Jon's response was extremely supportive and said, the all he is hearing is good things about the Club. To which we responded it's the "Team".

I notified Fortuity that unfortunately they were not been reappointed and that Bishop Collins has been appointed.

The next 4 weeks we will transition from Fortuity to Bishop Collins.

Fortuity has requested payment of outstanding amount of \$2,800, instead of making a



donation of the same. This goes back 2 years.

Move the financial report be adopted.

Moved By: Shana Doughney

Second By: Kellie Maxwell

CARRIED.

Move that the above Bank Register Payments be approved as a legitimate expenses to the Club.

Moved By: Gail Rixom

Second By: Shana Doughney

Carried

Item 8: President Report: Simon Falconer

1) NBN Internet: Have contacted Emma McBride who has escalated our claims for Fibre to the business. A case is being investigated to work out logistics.

2). Darkinjung: Kell Maxwell and I meet with local Darkinjung members, Kevin Duncan (Uncle Gavin), Matt Syron, Jacob Cain. We discussed working together to build a relationship. Talked about installing a Memorial for ANZAC day ceremony (Darkinjung looking at grant to payfor flagpole and stone), spoke about education: SRC and Bronze, getting the locals involved boost knowledge and hopefully our membership

3). Meeting with council.

i. stainless steel in kitchen to be completed on 19/2/23 Dunes informed equipment needs to be moved

ii. Lift to be replaced in the off season (date to be determined), club entry out of bounds for up to 2 weeks. May need to use emergency exit to allow entry to club. Dunes has been informed.

iii. grates/covers on the concrete area are being fixed/replaced. 3 already done, 2 remaining will take a little more work.

iv. Big ass fan to be removed, air conditioning unlikely due to cost, looking at replacing some windows for louvres to allow cross ventilation.

v. no news on access ramp as yet.

4). Bunnings BBQ: Thanks to all involved, the BBQ was a success, lots to learn, another may be possible in September.

5). Junior Branch:

i. Great to see the kids out competing en masse.

ii. Many reports from officials and clubs at how good it was to see so many Soldiers back at a carnival.

iii. Thanks to the JAC, Officials, age managers, Team managers, Kids and parents for making it a fun 2 days.



iv. Congratulations to Sam Terry for winning the Junior Lifesaver of The Year. He now represents Central Coast Branch @ State.

Item 9. Admin Director – Darcy Waller

- Incoming and Outgoing Correspondence as per Register
- Membership for October register (see attached)

1) Congratulations to our Nippers Water Safety Officials Coaches AND Parents led by Matt White and his Team Well done Sam Terry Junior Lifesaver of the Year a great achievement

3) Good Luck to all other competitors at various carnivals coming up

4) Massive thanks to all who helped on the Bunnings day great teamwork job the e job done Thanks to Bunnings. IGA Kanwal, Lions club of Toukley SPECIAL MENTION TO THE MAGIC ONION PEELER

Issues:

Please accept my apologies for Sunday's Meeting.

Assistant Admin report Coral Raymond

- The Clubs new phone number 0438 021 446 has been updated onto Surf Guard and SLSCC, SLSNSW and SLSA all have been notified.

Transfers JAN 23 TO 14 Feb 23

Transferring In

	To		From
Craig Ball	Soldiers Beach	(Full Transfer)	Bondi Beach
Camron	Soldiers Beach	(Full Transfer)	Swansea Belmont

Transferring Out

	To		From
Maxwell Thomas	Avoca	(Full Transfer)	Soldiers Beach

Motion

Move approve the transfers and the membership register.

Moved By: Tony Axford

Second By: Matt Keyes

Carried

Item 10 . Director Surf life Saving – Shana Doughney

1) Some patrols are short on members as the season progresses. Patrol captains in particular are getting overworked with the surveillance obligation, and difficulties getting substitute.

2) The club recently covered costs of \$60 to the Kraken for drinks for members who did a whole day on the beach in order to help an undermanned patrol and were unable to come up for food and drinks. Many members ran out of cold water in very hot conditions.

3) Received feedback from a couple of members regarding “urgent help required” calls. Currently on days we have been short a Facebook plea is made. Some members do



not have Facebook or check it often. I would like to set up a WhatsApp for patrol communication.

Issues:

- 1) Currently have more IRB drivers progressing through training (4 to be assessed soon). I am contacting branch re patrol captains' course and if there is a course soon to put several of our members through.
- 2) Some hot days, members (and the club) spending money on cold water for hydration.
- 3) Does the committee have any issues with an additional club WhatsApp being set up for the purpose of communicating with all patrolling members re urgent shortages etc?

Recommendation:

- i) None at this stage pending communication /answer from branch.
- ii) The small fridge in first aid room be replaced with a larger fridge and the club look at providing water (and maybe powerade) for patrolling members (whilst on patrol). We could have an honesty system with "gold coin donation" etc to cover refilling stock.

Motions that may be required:

Fridge to be replaced in first aid room

Moved By Shana Doughney
Second By Simon Falconer
Carried

Item 11. Surf Sports Report – Dennis Ricketts

No Report

Item 12. Junior Activities Report - Matthew White

- Presentation – everything is going well. All organized.
- Branch went well – everyone had lots of fun
- Good officiating

Item 13. Education Report- Doug Fyfe

Business resulting CTO meeting

- 1) Education Calendar - Need a Club to host the 2 day Silver medallion Patrol Captains Course
- 2) Assessor App – Sandbox testing is happening on a complete bronze and will go real time for a test prior to going to Club
- 3) TAFs - Support Officer to send a list of TAFs that haven't completed reindorsement
- 4) Paul Duignan reported Bronze to ART rates have reduced dramatically. He will send out an email on the issue in due course



- 5) Support to send out a list of assessors.
- 6) Manager of Education advised if Clubs are having difficulty getting assessors reach out to other clubs running courses so that clubs can get facilitators through for the ART

Bunnings BBQ

7) I would like to say ta big hanks to those Rookies who assisted with the recent Bunnings BBQ. They did Soldiers Beach proud in the way the represented themselves and how they served the customers.- Well done

8) There is a Patrol Captains Course coming need to ask Branch about the date and a budget.

Shana to action

MOTION: That we offer to host the Patrol Captain's Course.

Moved by: Shana Doughney

Second by: Simon Falconer

CARRIED.

Item 14. Sponsorship and Marketing – Matt Keys

Solar panel installation has now been completed 25th January 2023. I am in the process of submitting claim for milestone 2 \$14,625.00 inc GST. SBSLSC were required to have signage made recognising NSW Government. Signs have been ordered and made and will be installed Saturday 18th Feb. Payment for milestone 2 is expected 30 days after claim is submitted.

2) A grant application for \$20,000.00 has ben submitted to Halekulani Bowling Club to cover club maintenance. Darcy Waller and myself meeting with Jason Woods and David English this week for further discussion.

3) I am in the process of submitting an invoice to Surf Life Saving Australia for \$10,000.00 for BCEF grant. Club needs to confirm items we will be purchasing between April to September. Eligible items only as per approved Gear and Equipment list

4) Potential new sponsor Link Legal & Conveyancing. I have spoken with Sharmaine and emailed sponsorship prospectus. Yet to confirm but has verbally offered support to the club

5. I have submitted a variation to the successful Community Building Partnership grant for SSV in lieu of ISUZU 4 x 4 and submitted the funding deed along with bank details. We should receive payment within 30 days

5.1 We are yet to hear whether we will receive SSV from SLSA

6) Have lodged grant application to Ausgrid for \$5,000.00 with the assistance from Mark Lamphee

7) We are looking to place an order with Achilles or Thundercat Inflatables for another new IRB. Achilles available July or there will be 18 month wait for Thundercat. Rotary have paid SBSLSC \$4,000.00 deposit



8) Our major sponsor Rotary is struggling for members and may not continue in the future. SBSLSC needs to push upcoming guest speaker event 11th March to make this fundraising event viable. Money going towards Boaties

9) Have lodged an application for funding to Glencore for \$11,850.00 to purchase 6 x new fiberglass nipper boards and two new racing mals.
Unsuccessful but will look to resubmit for a lesser amount

Item 15. Rookie Report:-

No Report

Item 16. Boat Captain- Report Glen Coppen

Nothing to report

Item 17. IRB Report – Shawn Ford

MOTION: To purchase an Achilles IRB.

Moved by: Shaun Ford

Second by: Tony Axford

CARRIED.

Item 18. Caretaker Report – Kellie Maxwell

Solar Installation update:

Cabling has been attached, just waiting for availability of scissor lift to finish job, hopefully next week.

Craft doors have been installed, a couple of issues, will be rectified early January.

Attic Stairs have been installed, please be careful when using as they are spring loaded.

Yoga and gym class on Tuesdays' upstairs in Lighthouse Room has finished for the year, will commence 1st week in Feb 2023.

Boat ramp seems to be holding up to the big tides, Council (beach maintenance) have been coming out early every week to sustain the ramp.

I would like to give a big shout out to Simon, Matt Griffiths and everyone for their time, effort and just being there for everything, you guys are worth your weight in gold.

Item 19. Junior Club Captain – Victoria Coppen

Agreed to make a \$200 donation to Cape Hawk.

Victoria to work out who will hire transport and where and who the drivers will be.

Motion

To receive and adopt all reports.

Moved by Matt Keyes

Second by: Annie Vandertouw

Carried



General Business

- 1) Kellie Maxwell:
 - Parking behind roller doors: Kell has tried to get bollards – need to do a service request to Council
 - Need specified motorbike parking
 - Need "Lifeguard" parking
 - Side access gate: has been fixed. Waiting on padlocks. Kell will lock off once she has key.
 - Please note: no one is allowed to park in front of the gate on the Sandhill. People seem to be unaware of this.
 - At a function on the 18th, kids were playing in the lift and some of the buttons are now broken.
 - Kitchen – grease problem
 - We need to put down some non-slip mats in the corridor to cover the grease problem coming from the kitchen when staff go back and forth across the corridor to storage area.
 - Suggest also mats be put down in the kitchen to reduce the problem.
 - 2) Matt Keyes –
 - BSEF Grant list being sent to committee to select items we would like.
 - Equipment fault: on the ATV – Shana to action.
 - 3) Tony Axford
 - Suggested we set up a What's App group for Patrolling members as not everyone is using Facebook.
- Shana to action and monitor.
- 4) Shana
 - Raised the need to get all the old photos in boxes digitized and put on website.
 - Need to send out a note to the membership through SurfGuard to ask people to help with this task and also help identify people in the photos.

MEETING CLOSED: 12.40pm

Simon Falconer

President

Darcy Waller

Director of Admin