



April 2024 Minutes
Soldiers Beach Surf Club
Committee Meeting

Attendees: Simon Falconer, Kel Maxwell, Rachel Sloane, Darcy Waller, Tony Axford, Annie Vandertouw, Jacqui Goddier, Mick Crowe.

Apologies: Jacqui Goddier, Jennifer Falconer, Gail Rixom, Matt Griffiths, Emma Griffiths, Matt White, Matt Keys.

Date: 21 April 2024

Meeting opened at: 9.10am

Item 1: Declaration of any Conflict of interest:

Does anyone have a conflict of Interest that is not registered below?

Name: Matt Keys	Interest: Wife owns Kraken
Name: Brent Farnworth	Interest: Owns Dunes
Name: Matt White	Interest: Sister owns Kraken
Name: Shawn Ford	Interest: Contractor Light of Installation
Name: Kelly Maxwell	Interest: Employed by Kraken

Item 2. Motion to Adopt Previous Minutes

Moved By: Tony Axford
Second by: Annie Vandertouw
CARRIED.

Item 3. Business arising from previous minutes /outstanding action items

1. IRB Trailer lights.
2. Draft Constitution: Ongoing – working on sections one by one.
3. RACHEL – Fashion Fish: Rachel to review design - waiting on design.
4. Planning meeting - 19th May, 10am.

Item 2. Presidents Report – Simon Falconer

1. Council

- i. Emergency access Ramp has been completed and tested for use during the main access ramp construction.
- ii. Construction of ramp and Northern stairs is set to start on 29th April.
- iii. Internal works are set to go ahead in July, several meetings with council to sort out issues. At this stage all works have been approved: Floors in bar and kitchen, new lift, external painting, work on gutters, new colour bond ceiling on verandah, work to base of damaged windows and doors, new exhaust fan for kitchens.

2. Branch Presidents meeting update

- i. Branch wide open day on 15th September. Branch happy to help with promotional flyers etc.
 - ii. Branch negotiating with council about leases.
 - iii. Water only carnival start of season at Toowoona Bay (really for novice nippers)
 - iv. We have received the LSA, we are working with Branch on this, meeting to happen.
 - v. Club conference to happen in July, for President, Club Captain. Brighton Le Sands.
 - vi. Branch approved our spending of Branch stimulus package: CCTV and Flu clean.
3. AOE on June 15th, Emma is working on the applications.
 4. Club awards/presentation night is on 29th June. Matt Keys is organizing entertainment and venue.
 5. The club has been gifted a trust with specifications on the spending. We have held conversations with Sth Maroubra in regards to updating our surfboat. Further spending will be on IRBs.
 6. Held a meeting with Life Members, discussed the future of the club. Will be organizing an anonymous survey to send out to members for feedback on the past season
 7. Congratulations to our u15s who competed at Aussies, finishing with a respectable 5th and 7th place.

Recommendation:

We acknowledge our Aussie competitors at Senior Presentation. **Meeting AGREED.**

Actions:

*We need to decide on a colour scheme for the external painting. **Suggested we send out a questionnaire to members asking to choose 2 out of 3 colours.

*All Annual reports need to be submitted to Annie and Jacqui, we also need a current portrait picture to add to report.

*Need to decide on who to invite to AOE. Only 14 tickets available to club. invite 4 competitors from Aussies.



Item 3. Director of Finance – Tony Axford

- a. Attached Bank Register Payments
- b. Profit and Loss
- c. Balance Sheet

Current Financial Position

Gross Profit to date 10/04/24	\$320,794.34
LESS EXPENSES	\$222,107.10
Operating profit	\$80,687.57
Less Grants	\$22,876.40
Working Capital	\$57,811.17
Age Receivables	\$ 2,787.91
LESS Age Payables	\$ 1,060.32
Term Deposit	\$ 65,016.60
Total unbudgeted Working cash	\$1,139.00

As of the 18/03/24 Cash in Bank

Main account	\$2,429.73 budgeted expense
100 Account	\$7,405.00 budgeted expenses
Investment Account	\$65,016.60 Note: 12 months term at 5% = \$3,250.83 interest.
Grant Account	<u>\$22,876.40 budgeted expenses</u>
Total Cash	<u>\$ 97,727.93</u>

Motion 1

Move that the Attached Payments be approved as legitimate expenses to the Club.

Moved By: Tony Axford

Second By: Darcy Waller

CARRIED.

Other issues

1. No Debt current, as all bills are paid when they fall due.
2. Budget is on track no overspends.

Item 2. Auditor and Bookkeeper meeting

- Bookkeeper cost of translogs to Xero is \$1,600 +GST (this will commence after audit is completed)
- The Pre-Audit check list has commenced.
- The bookkeeper is on leave and will return 29th April for final review of accounts.

Item 3. Donation

- The Club will be in receipt of a substantial donation to cover the cost of 3-year-old Surf Boat to replace the Freemason boat. It has been a joint effort to source this boat from my old Club South Maroubra, subject to inspection from Mick Crowe, at the Aussies.
- The Club may have to contribute \$1,000 and look for a grant to upgrade or replace the Freemason's Trailer.
- Once this deal is completed, I will reveal the Donators details if they wish.



Item 4. Budget for 1st May 2024 to 30 April 2025

Soldiers Beach Surf Club DRAFT BUDGET 2023/2024				
OPERATIONAL BUDGET 1 May 2024 to 30 April 2025 ex GST				
	Budget Estimates	Budgeted	Rental Income	Total Operating Budget
INCOME	Grant Income	25,000.00		25,000.00
SUMMARY	Membership	20,000.00		20,000.00
	Kraken /plus outgoings	12,000.00	9,000.00	21,000.00
	Dunes/plus outgoings	50,000.00	63,500.00	113,500.00
	Sponsorships	10,000.00		10,000.00
	Specail Projects/BBQ etc	6,000.00		6,000.00
	Surf Australia Compliance	6,000.00		6,000.00
	Donations	10,000.00		10,000.00
				-
				-
				-
				-
				-
	Total Income	139,000.00	72,500.00	211,500.00
Contractor COSTS				
	Book keeper/Xero Changeover	8,300.00		8,300.00
	Auditor	3,800.00	-	3,800.00
	Total Staff costs	12,100.00	-	12,100.00
OTHER Contractor COSTS				
	Electrcial Contractor	2,500.00	-	2,500.00
	Extractor Cleaning	2,500.00	-	2,500.00
	Plumbing	2,500.00	-	2,500.00
	Total Other Costs	7,500.00	-	7,500.00
OPERATIONAL COSTS / OFFICE				
	JAC/ Uniform	2,500.00		2,500.00
	NSW Licqure Lic	750.00		750.00
	Waste/Power/Gas/Water/internet/phon	62,000.00		62,000.00
	Telephone Mobile	250.00		250.00
	Council Rent	10,000.00		10,000.00
	Insurances	15,000.00		15,000.00
	Fuel	1,800.00		1,800.00
	Repairs & Maint	8,000.00		8,000.00
	Security	2,500.00		2,500.00
	Bank fees/Square	250.00		250.00
	Stationery & Postage	250.00		250.00
	Computer licences / ZERO	960.00		960.00
	Capitation	4,500.00		4,500.00
	Patrol Uniform	2,500.00		2,500.00
	Boaties	2,500.00		2,500.00
	Surf Sports Trainer	4,000.00		4,000.00
	Surf Sports	7,500.00		7,500.00
	Total Operational costs	125,260.00	-	125,260.00
MARKETING				
	Jr Presentation	3,000.00		3,000.00
	Sponsorships	2,500.00		2,500.00
	Senoir Presentation	3,000.00		3,000.00
	Total Marketing	8,500.00	-	8,500.00
Life Saving Costs				
	First Aid	2,500.00		2,500.00
	100% Patroing disscout 24/25	1,000.00		1,000.00
	Radios	1,000.00		1,000.00
	Education	2,500.00		2,500.00
	IRB	3,000.00		3,000.00
	Membership Discount PROGRAM	7,200.00		7,200.00
	Total Life Saving	17,200.00	-	17,200.00
SUMMARY OF EXPENDITURE				
	Contractors	12,100.00	-	12,100.00
	Expenses	7,500.00	-	7,500.00
	Operational	125,260.00	-	125,260.00
	Marketing	8,500.00	-	8,500.00
	Life Saving Services	17,200.00	-	17,200.00
	TOTAL EXPENDITURE	170,560.00	-	170,560.00
	Total funds receivable	139,000.00		211,500.00
	Projected profit			40,940.00
	EXCLUDES GST			

Includes 25%Gas/25%waste/100% greace trap

Includes 100%power/75%Gas/75%waste/internet/phone

This is payable by Dunes/Kraken

Objective is \$40k savings

Item 4. Director of Administration – Annie Vandertouw

1. Incoming/outgoing Correspondence as per Register (copy supplied upon request).
2. Monitor inbox and distribute emails.
3. Website updates – ongoing.
4. Compile previous AGM reports – ongoing.
5. Minutes on website – ongoing.
6. Calendar entries – ongoing.

(Please remember to advise me via email of any meetings you attend or events we are participating in so I can add to our main calendar – this is a compliance requirement.)

Item 5. Director of Surf Sports – Rachel Sloane

1. **Aussies** - Congratulations to our youth members Emma Lamphee and Samuel Terry on placing 5th and Aisha Crowe and Indianna Lourens for placing 7th in the First Aid Comp at Aussies. Amazing efforts representing both NSW and Soldiers Beach.
2. **Pointscore** has wrapped up for this season, it was great to see our youth and seniors having fun every Sunday morning.
3. **Fashion fish** - I spoke to Sally on Monday who hopes to have the design to me before the meeting I just can't add it to this report as it is still being finalized. Once the design is accepted by the committee Sally can print a sample.
4. **Swim caps** - They have arrived and look great. We need to decide how these will be allocated. ***Meeting agreed to sell caps to everyone who wants one for \$10.**



5. **Pool rescue** championships-
 - The development clinic is being held at Mingara 5th May however this is the same weekend as the nipper camp so I understand why I have not had any interest in this.
 - Pool rescue Championships are on Sunday 19th May I will be asking for entries in the coming week as entries open 26/04/24

Item 6. IRB Captain – Shawn Ford

1. IRB drivers are coming along with some getting plenty of time in the boat, I am told that the 3 ppl that did thier crew course at Wamberal have now be put through. This will allow them to start the drivers course.
2. IRB race training has started with a few of us, we are planning to focus on the 2 central coast rounds which will give us more time in boat before hand.
3. I want to see if we can get Mick Crowe surf guard access as he will need this to log competition hrs for racing.
4. The 4th motor is coming along and plan to try and finish in the next couple of weeks.
5. I have picked up the 2 new surf kits from Arizona outboards.
6. I had a rough price for a complete motor (motor, surf kit fitted, guard and prop) around \$6,500.00 unfortunately there is none available at the moment, and the new one will have a price increase and possible the surf kits could go up as well, this is a couple of months away.
7. Also in the next few weeks I will be putting a duck in at Soldiers and doing a fuel run test, for planning the QLD trip.
8. Not sure when we lose access to the club again but we will be racing in June and maybe start of July.

Item 7. Board & Ski Captain – Simon Blakley

NIL to report this month.

Item 8. OHS/Special Projects – Darcy Waller

NIL to report this month.

Item 9. Childsafe – Jennifer Falconer

NIL to report this month.

Item 10. Caretaker – Kell Maxwell

Boat Ramp work will commence 29/4, also Northern Stairs as well, as End of Season Patrols will be finished weekend before.

Will keep everyone updated on progress.

Beach access in front of The Kraken was completed, so that will be the emergency beach access, sandstone blocks were put down, another layer on top, looks really good.

Yoga and Fitness are on hold for two weeks, school holidays.

Norah Head Surfing Reserve asked if they could hold their monthly meetings upstairs in Sunset Room, will be held on a Monday Night.

They will be sending an email to admin, outlining their agenda, I will be confirming with Brent about availability of Sunset Room.

I would just like to thank everyone, especially on the Committee and Members for their help, advice, support, smiles, it has been a big year, for Competitors, Patrols, Nippers, Parents, Bunnings BBQs, and what a great Summer, to all of our Sponsors as well, that is the Spirit of Soldiers Beach Surfclub!



MOTION:

To receive and adopt all reports.

Moved by: Tony Axford

Second by: Jacqui Goddier

CARRIED.

Item 15. General Business

1. SIMON: SLSNSW Lifesaving Conference 2024. Enter President and Club Captain.
2. Achilles came and set up the new IRB. Offering \$5K as sponsorship plus maybe give us 2 x motors (including surf kit). Dedicated to Bob Marsh & Seagull.
3. Darcy: 22nd September Bunnings BBQ.
Coolangatta accommodation - working on this.
4. Jacqui: will compile all lists of competitors etc for Annual Report. Anyone needing help sending this info please contact Jacqui.
5. Mick Crowe: need some training equipment for boaties. Ergos. P.Desman is a personal trainer. We need coaches to help with surf sports training to move forward. Need another sweep or two.
6. Rachel: jotform for people to show interest for events & carnivals. Jotform cost per season - Rachel to look into.
7. Honour Board - top of stairs - compiling correct information for new board.
8. Tony: Budget - adjust contractors amount.
Subsidise females this coming year.

MOTION: Budget gets approved for next 12 months.

Moved by: Tony Axford

Second by: Darcy Waller

CARRIED.

9. Look at extra fundraising BBQs at surfclub and youth walking around getting donations.

Meeting closed: 10.40am

Simon Falconer
President

Annie Vandertouw
Director of Administration