



September 2024 Minutes
Soldiers Beach Surf Club
Committee Meeting
(via email)

Attendees: Attendance VIA EMAIL

Date: 25 September 2024

Meeting opened at: Via Email, 25.9.24.

Item 1: Declaration of any Conflict of interest:

Does anyone have a conflict of Interest that is not registered below?

Name: Matt Keys	Interest: Wife owns Kraken
Name: Brent Farnworth	Interest: Owns Dunes
Name: Matt White	Interest: Sister owns Kraken
Name: Shawn Ford	Interest: Contractor Light of Installation
Name: Kelly Maxwell	Interest: Employed by Kraken

Item 2. Motion to Adopt Previous Minutes

Moved By: Annie Vandertouw
Second by: Simon Falconer
CARRIED.

Item 3. Business Arising from Previous Minutes

1. Host Agreement - First Aid & Lifesaving Branch Champs – [we will discuss at F2F October meeting.](#)
2. Defect Correction Notice - Heartsine Samaritan AED - 350P, 360P & 500P – Are ours OK? – [we will discuss at F2F October meeting.](#)

Item 4. President – Simon Falconer

- 1) Council
 - i. ramp will be finished before season starts.
 - ii. Have asked council to replace the seats in the tower as they are an OHS issue, waiting on reply.
- 2) Flags up ceremony on the 28th at Avoca, I will be attending with some rookies
- 3) Open day on Sunday 22nd Sept. Registrations and merchandise should be available on the day.



- 4) IRB trip was a success with great support from club members. Great coverage for the club throughout SLSNSW. Have received positive feedback from many clubs and sponsors who witnessed the event.
- 5) The club has purchased 12 x 1l bottles of sunscreen for use on patrol.
- 6) A reminder for committee members to sign up for online training provided by SLSNSW. Annie has distributed to dates.
- 7) Thanks to everyone involved in the naming ceremony for the IRBs. The day was a great success and the families were over the moon with the entire process.
- 8) thanks to those members that helped with the working bee, some more work to do but it's a start on freshening up the amenities.
- 9) a reminder that registration is due, no rego means no insurance, if you are in charge of training please check that members are registered otherwise you could be liable.

Item 5. Director of Finance – Tony Axford

Date: 15/9/24

- a. Attached Bank Register Payments
- b. Profit and Loss
- c. Balance Sheet

Current Financial Position

Gross Profit to date 15/9/24	\$168,845	
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LESS EXPENSES		\$96,435
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Operating profit	\$72,407	
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Less Grants		\$35,108
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Working Capital	\$37,299	
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Age Receivables	\$23,031	
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LESS Age Payables		\$16,984
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Term Deposit		\$ 65,016.60
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Total unbudgeted Working cash	\$2,708.00	
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As of the 12/9/24 Cash in Bank

Bendigo Events acc \$ 8,803.36 budget expense

Main account \$11,168.28

budgeted expense

100 Account \$4,074.31 budgeted expenses

Investment Account \$65,016.60 Note: 12 months term at 5% = \$3,250.83 interest.

Grant Account \$35,107.43 budgeted expenses

Total Cash \$ 124,171.87

Motion 1:

Move that the Attached Payments be approved as legitimate expense to the Club.

Moved By: Tony Axford

Second By: Annie Vandertouw

CARRIED.

Other issues

1. No Debt current, as all bills are paid when they fall due.



2. Budget is on track no over spends.

Item 2. Dunes.

1. The Club is responsible for cleaning all common areas of the Club and the Sunset room. Dunes is responsible for all other areas: Lighthouse room, Bar and Kitchen. Dunes requires a copy of the Caretakers job description, to ensure no duplication occurs.
2. Dunes is looking at relocating the walk in fridge from the old Gym to the top store room. Dunes request the Club to look at if there are any grants to help in this. Dunes will relinquish this area as a contra for helping with this project.
3. Dunes will exercising its option for a further 3 years in April 2025.

Item 3 Donation Seagull Surf Boat.

- The Club will be in receipt of a substantial donation for a Second Surf boat and a new set of oars for the youth. The Clubs contribution is the cost of sign writing. Allowance of up to \$1,000.

Item 4. Bendigo Bank

- The Club has set up a Special Events Account with Bendigo Bank Wyong. This account is used for spending against an approved budget.
- e.g. IRB Gold Coast Trip. These funds will be transferred into the Special Events Account and funds will be paid out against the budgeted items, utilising a Debt Card. Which will be held by the Director of Finance or there nominee.
- This account will only have \$1.00 in the account when it is not in usage.
- In October the Club will be moving its 100 account and Grants account over to Bendigo.
- In November the Club will move the Working Account over to Bendigo.
- The Investment will stay at the Greater until it matures.

Please Note: I'm away overseas for the Month of September. I can gain access to the accounts and email. If urgent I'm on WhatsApp.

Motion

To adopt the above finance report.

Moved By: Tony Axford

Second by: Annie Vandertouw

CARRIED.

Item 6. Director of Administration – Annie Vandertouw

1. Incoming/outgoing Correspondence as per Register (copy supplied upon request).
2. Monitor inbox and distribute emails.
3. Website updates – ongoing.
4. Membership flyers & FB updates/posts
5. Minutes on website – ongoing.
6. Calendar entries – ongoing. *(Please remember to advise me via email of any meetings you attend or events we are participating in so I can add to our main calendar – this is a compliance requirement.)*
7. Pending Memberships as at 16.9.24 – following were approved via email on 16.9.24.



Request ID #	Request Date #	Member ID #	Member Name #	Sub-Membership Category #	Season #	Request Type #	Request Status #	Links
1618820	04/09/2024 16:46:44	6056674	Murphy, Storm	Junior Activity Member (5-13 years)	2024/2025	Renew Club Membership, Update Personal Details	Pending	\$
1617895	05/09/2024 12:02:04	6145730	Johnston, Nicholas	Probationary	2024/2025	New Club Membership	Pending	\$?
1617897	05/09/2024 12:02:07	6146731	Johnston, Aidan	Probationary	2024/2025	New Club Membership	Pending	\$?
1617858	05/09/2024 12:02:07	6145730	Johnston, Nicholas			New Family Group	Pending	\$?
1619347	06/09/2024 10:48:16	6146062	Mundey, Lauren	Probationary	2024/2025	New Club Membership	Pending	\$?
1619348	06/09/2024 10:48:20	6146063	Mcgrath, Leo	Probationary	2024/2025	New Club Membership	Pending	\$?
1619349	06/09/2024 10:48:20	6146062	Mundey, Lauren			New Family Group	Pending	\$?
1619643	06/09/2024 13:38:57	6146162	Millerand, Jessica	Probationary	2024/2025	New Club Membership	Pending	\$?
1619645	06/09/2024 13:39:00	6146162	Millerand, Jessica			New Family Group	Pending	\$?
1619644	06/09/2024 13:39:00	6146163	Millerand, Madison	Probationary	2024/2025	New Club Membership	Pending	\$?
1621763	07/09/2024 18:43:54	6146762	Eastoway, Lindy	Probationary	2024/2025	New Club Membership	Pending	\$?
1621765	07/09/2024 18:43:57	6146764	Eastoway, August	Probationary	2024/2025	New Club Membership	Pending	\$?
1621766	07/09/2024 18:43:58	6146765	Eastoway, Finley	Probationary	2024/2025	New Club Membership	Pending	\$?
1621767	07/09/2024 18:43:59	6146762	Eastoway, Lindy			New Family Group	Pending	\$?
1622859	08/09/2024 07:31:12	471622	Peard, Dale	Active (18yrs and over)	2024/2025	Renew Club Membership, Update Personal Details	Pending	\$
1623856	08/09/2024 12:50:38	5493140	Williamson, Evelyn	Active (15-18 yrs)	2024/2025	Renew Club Membership, Update Personal Details	Pending	\$
1624076	08/09/2024 18:05:14	5985324	Toula, Tubulia	Cadet Member (13-15 years)	2023/2024	Change Sub-Membership Category, Update Personal Details	Pending	\$
1628016	10/09/2024 15:09:04	3983393	Harris, David	Active (18yrs and over)	2024/2025	Renew Club Membership, Update Personal Details	Pending	\$
1630178	11/09/2024 17:24:55	6118014	Zuk, Anna	Associate	2024/2025	Renew Club Membership, Update Personal Details	Pending	\$?
1630177	11/09/2024 17:24:55	6118015	Zuk, Logan	Junior Activity Member (5-13 years)	2024/2025	Renew Club Membership, Update Personal Details	Pending	\$?
Request ID #	Request Date #	Member ID #	Member Name #	Sub-Membership Category #	Season #	Request Type #	Request Status #	Links
1631004	12/09/2024 06:40:32	5713812	Mackay, Simon	Associate	2019/2020	New Club Membership	Pending	\$?
1631005	12/09/2024 06:47:43	6149708	Mackay, Magnus	Probationary	2024/2025	New Club Membership	Pending	\$?
1633175	13/09/2024 08:41:41	6001014	Osman-Romera, Bella	Junior Activity Member (5-13 years)	2024/2025	Renew Club Membership, Update Personal Details	Pending	\$
1633176	13/09/2024 09:44:34	6001013	Osman-Romera, Buddy	Junior Activity Member (5-13 years)	2024/2025	Renew Club Membership, Update Personal Details	Pending	\$
1633464	13/09/2024 11:42:44	6095142	Mcpherson, Austin	Junior Activity Member (5-13 years)	2024/2025	Renew Club Membership, Update Personal Details	Pending	\$
1633474	13/09/2024 11:44:26	6095153	Dixon, Monique	Associate	2024/2025	Renew Club Membership, Update Personal Details	Pending	\$
1634069	13/09/2024 15:30:02	6150492	Kayler, Christian	Probationary	2024/2025	New Club Membership	Pending	\$?
1634070	13/09/2024 15:30:05	6150493	Kayler, Torben	Probationary	2024/2025	New Club Membership	Pending	\$?
1634072	13/09/2024 15:30:06	6150492	Kayler, Christian			New Family Group	Pending	\$?
1634071	13/09/2024 15:30:06	6150494	Kayler, Konrad	Probationary	2024/2025	New Club Membership	Pending	\$?
1634614	13/09/2024 20:05:23	5994788	Cox, Greyson	Junior Activity Member (5-13 years)	2024/2025	Renew Club Membership, Update Personal Details	Pending	\$?
1634615	13/09/2024 20:05:23	5994786	Cox, Rachel	Associate	2024/2025	Renew Club Membership, Update Personal Details	Pending	\$?
1639623	15/09/2024 13:57:41	4453129	Oliverville, Bryce	Active (18yrs and over)	2024/2025	Renew Club Membership, Update Personal Details	Pending	\$

8. Transfers as at 16.9.24 – following were approved via email on 16.9.24.

Transfer In											
ID	Member ID	Name	Winning Club	Losing Club	Transfer Type	Create Date	Most Recent Action Date	Age	Status	Action	
162540	5713612	Simon Mackay	Soldiers Beach	Collaroy	Full Transfer	12/09/2024	12/09/2024	4 days	Approved	Complete Refuse	
153722	3632243	Rebekkah Grounsell	Soldiers Beach	North Entrance	Full Transfer	17/10/2023	18/10/2023	335 days	Approved	Complete Refuse	
Total: 2											
Transfer Out											
ID	Member ID	Name	Winning Club	Losing Club	Transfer Type	Create Date	Most Recent Action Date	Age	Status	Action	
162809	5809385	Kara Mannix	Catherine Hill Bay	Soldiers Beach	Full Transfer	14/09/2024	14/09/2024	2 days	New	Endorse Not Endorse Update Delete	
162697	4255149	Gary Hyland	The Lakes	Soldiers Beach	Full Transfer	13/09/2024	13/09/2024	3 days	New	Endorse Not Endorse Update Delete	
162503	6070262	Melanie McCann	Redhead	Soldiers Beach	Full Transfer	11/09/2024	11/09/2024	5 days	New	Endorse Not Endorse	
162473	3663779	Heidi Dennis	Woolgoolga SLSC	Soldiers Beach	Full Transfer	11/09/2024	11/09/2024	5 days	New	Endorse Not Endorse Update Delete	
162273	5432231	Lucus McIntyre-Guy	The Lakes	Soldiers Beach	Full Transfer	09/09/2024	09/09/2024	7 days	New	Endorse Not Endorse Update Delete	
162270	4232974	Larissa McIntyre	The Lakes	Soldiers Beach	Competition rights	09/09/2024	09/09/2024	7 days	New	Endorse Not Endorse	
162121	5094085	Adam Kidd	The Lakes	Soldiers Beach	Full Transfer	08/09/2024	08/09/2024	8 days	New	Endorse Not Endorse	



9. NEW Surfguard **Transfers** as follows as at 20.9.24 at 12pm:

Transfer In										
ID	Member ID	Name	Winning Club	Losing Club	Transfer Type	Create Date	Most Recent Action Date	Age	Status	Action
163294	4642369	Narelle Wright	Soldiers Beach	The Lakes	Full Transfer	17/09/2024	18/09/2024	3 days	Approved	Complete Refuse

10. NEW Surfguard **Pending** as follows as at 20.9.24 at 12pm:

<input type="checkbox"/>	Request ID	Request Date	Member ID	Member Name	Sub-Membership Category	Season	Request Type	Request Status
<input type="checkbox"/>	1644617	17/09/2024 19:50:22	5758780	Meredith, Elijah	Junior Activity Member (5-13 years)	2024/2025	Renew Club Membership, Update Personal Details	Pending
<input type="checkbox"/>	1644615	17/09/2024 19:50:22	6054664	Meredith, Laycee	Junior Activity Member (5-13 years)	2024/2025	Renew Club Membership, Update Personal Details	Pending
<input type="checkbox"/>	1644848	17/09/2024 21:26:55	5910407	Ainsworth, Spencer	Junior Activity Member (5-13 years)	2024/2025	Renew Club Membership, Update Personal Details	Pending
<input type="checkbox"/>	1644850	17/09/2024 21:26:56	5910408	Ainsworth, Emmitt	Junior Activity Member (5-13 years)	2024/2025	Renew Club Membership, Update Personal Details	Pending
<input type="checkbox"/>	1644851	17/09/2024 21:26:56	5910405	Ainsworth, Nathalie (Nat)	Associate	2024/2025	Renew Club Membership, Update Personal Details	Pending
<input type="checkbox"/>	1644849	17/09/2024 21:26:56	5910406	Ainsworth, Oscar	Junior Activity Member (5-13 years)	2024/2025	Renew Club Membership, Update Personal Details	Pending
<input type="checkbox"/>	1644863	17/09/2024 21:28:21	4642369	Wright, Narelle	Associate	2010/2011	New Club Membership	Pending
<input type="checkbox"/>	1644864	17/09/2024 21:28:23	6154124	Stowar Wright, Indie	Probationary	2024/2025	New Club Membership	Pending
<input type="checkbox"/>	1644865	17/09/2024 21:28:23	4642369	Wright, Narelle			New Family Group	Pending
<input type="checkbox"/>	1645247	18/09/2024 09:37:47	6095209	Tape, Brooke	Associate	2024/2025	Renew Club Membership, Update Personal Details	Pending
<input type="checkbox"/>	1645246	18/09/2024 09:37:47	6095210	Tape, Jaxon	Junior Activity Member (5-13 years)	2024/2025	Renew Club Membership, Update Personal Details	Pending
<input type="checkbox"/>	1647264	19/09/2024 10:13:13	5751394	Rogers, Lee	Active (18yrs and over)	2024/2025	Renew Club Membership, Update Personal Details	Pending
<input type="checkbox"/>	1647263	19/09/2024 10:13:13	4673789	Rogers, Noah	Active (18yrs and over)	2024/2025	Renew Club Membership, Update Personal Details	Pending
<input type="checkbox"/>	1644616	17/09/2024 19:50:22	5924445	Meredith, Ashton	Junior Activity Member (5-13 years)	2024/2025	Renew Club Membership, Update Personal Details	Pending \$
<input type="checkbox"/>	1644618	17/09/2024 19:50:22	6054663	Meredith, Ben	Associate	2024/2025	Renew Club Membership, Update Personal Details	Pending \$

MOTION:

To approve NEW transfers and pending as per above lists including attachments from 23.9.24

Moved by: Annie Vandertouw

Second by: Simon Falconer

CARRIED.

Item 7. Vice President/Director of Sponsorship & Marketing – Matt Keys

- 1) Successful Club Grants for \$5,000.00 for new radios. Radios have been purchased and operating
- 2) Freemasons have agreed to sponsor the first aid room for the next three years. They will be purchasing \$5,000 worth of first aid equipment including a new defibrillator, defib trainer and oxy viva kit. Signage to go on first aid room door.



- 3) I have submitted an invoice to Surf Life Saving Australia for \$10,000.00 for BCEF 2024/25 grant.
 - Purchasing period: 1st May 2024 to 1st April 2025
 - Funds Distributed September 2024
 - Gear and Equipment Acquittal – by 1 May 2025

- 4) Sydney to Coolangatta Finances
 - Cash sponsorship Sydney to Coolangatta \$18,672.00
 - In kind sponsorship – approx. \$7,000.00
 - All financials to be reconciled by MK and provided to Tony Axford
 - Surplus funds will benefit the club

- 5) CLEG Grant \$2,325.00 – purchasing has been finalised including
 - 8 x Patrol jackets (2 x M, 2 x L, 2 x XL, 2 x 2XL)
 - 25 x SLS trucker caps
 - 6 x sets of fins (2 x M, 2 x M/L, 2 x S) No large or XL available
 - 2 x Patrol flags Red & Yellow
 - 2 x Buffer zone flags Black & White
 - 2 x IRB Straps
 - 4 x rescue tubes

- 6) New sponsorship agreements will go out end September
 - Mortgage Choice Charmhaven - 3rd Instalment \$2,000.00 + GST payable 31st October 2024
 - MK to contact HS Express to renew their 2 year sponsorship \$2,500.00
 - Wiseberry Heritage have indicated they will be renewing their sponsorship Matt to arrange meeting to discuss
 - Bendigo Bank – seeking approval for signage in Dunes foyer
 - Paul Dessmann has been successful in having items donated from Jaybro Group including 17 Foldup type chairs, 2 portable Gazebo's and a cricket set to Soldiers Beach Surf Club boaties. He has approached Jaybro Group for sponsorship but unfortunately, we were too late for this year.

Discussion:

A huge thank you to Matt Keys for his extra work getting funds and the final approval for the IRB trip. I acknowledge that it was a team effort, however Matt's worked hard right up to the deadline.

Item 8. Director of Life Saving – Brad Halicek

1. Patrols Allocated. 5 Patrols and all members emailed; patrol teams posted to Facebook.
2. Patrol rosters published till mid-December.
3. Sending email out to all patrolling members in the coming days to find out if anyone is planning any Christmas holidays and will update rosters accordingly not to have entire patrols away during the Christmas holiday break and not organise swaps.
4. Oxy Regs dropped off at Branch for servicing. Picking up either 18th or 19th September from Branch.
5. Looks like we are set to go for patrols.
6. All patrolling members will be required to complete the same requals. Patrol captains will not be signing off members as we want everyone to have the same



requals and this will allow us to identify anyone that requires additional help or training. If a member does the swim at Pointscore, that swim will be considered part of the requal.

7. Any new members or past members that join after the first patrol will be added to a patrol based on a needs basis.

Item 9. Director of Youth Development – Matt Wite

1. Nipper registration day and come and try day is on the 22nd September
2. Nippers commence on the 20 October 2024 to the 15th December
Return on the 19th January 2025 to 2 March 2025
3. Club Champs is on the 10 November, 1st December, 9 February
4. Swimming proficiency have started thanks to Steve Vandertouw
5. 28th September raising of the flags at Avoca
November rookie disco
15th -17th November Rookie Camp at point Wolstoncroft Sport and Rec Camp
17th Jan 25 rookie challenge at Umina.

Discussion:

With regards to Youth Development, we need to formally cancel Toukley pool if the Club is using another pool, as council will charge the club. They need a formal letter.

Item 10. Boat Captain – Mick Crowe

1. New oars have been ordered and hope to pick up in the coming weeks. Thanks again to Lyn Edwards for her generous donation.
2. No luck to date with the sale of the old boats. I have reduced the price and will see if this generates any further interest.
3. 4 crews in training at present. Currently doing 2 sessions a week. Once we get more afternoon light we will add extra sessions.
4. Team uniforms are being investigated by Suz Laurens. Have been in touch with rampage work wear to discuss options. Once finalised we will inform the committee.
5. To enable us to charge boat batteries without their removal we would like to look at options of installing a drop-down power point over where the boat will be stored. Will work with whoever to see if this is achievable.
6. Would still like to investigate what options the club may have to purchase ergos. With 4 crews we need to do some group sessions.

Discussion:

No issues with power being looked at, need some quotes. With regards to the Boaties shirts it would be the same as the rest of the membership once the design is approved by the club, members would pay rampage direct or sponsorship/ fundraising covers the cost. Mick Crowe will speak to Shawn and get a quote if he can do it. Look at second one for ATV as current setup is a trip hazard when on trickle charge.



Item 11. OHS/Special Projects – Darcy Waller

1. **OHS** – Congratulations to everyone on the Coolangatta Trip for always operating under complete safety and care at all times and a big thanks to those who did all the risk assessments and organization of OHS so we were able to make the trip.
2. **Special Projects** – Bunnings BBQ 19 October 2024 – in the process of confirming everything with Bunnings for the BBQ.

Item 12. Childsafe Report – Jennifer Falconer

1. Season about to start some emails and info for Child Safety
2. Need to coordinate with JAC Director Matt and Education Director Emma up coming away camps
3. Introducing the position to the new Nipper Parents
4. Toilet scheduling again unless we have better idea
5. Members are to ensure they are professional in their interactions with the Nippers
6. Age Managers to ensure parents are respectful of other members and their children while at the beach

MOTION:

To receive and adopt all reports.

Moved by: Simon Falconer

Second by: Annie Vandertouw

CARRIED.

Simon Falconer
President

Annie Vandertouw
Director of Administration