



May 2024 Minutes
Soldiers Beach Surf Club
Committee Meeting

Attendees: Matthew Griffiths, Kell Maxwell, Jennifer Falconer, Jacqui Godier, Tony Axford, Matt Keys, Emma Griffiths, Lee Rogers, Simon Falconer, Craig Ball.

Apologies: Darcy Waller, Rachel Sloane, Mick Crowe, Shawn Ford, Matt White.

Date: 19 May 2024

Meeting opened at: 10.07am

Item 1: Declaration of any Conflict of interest:

Does anyone have a conflict of Interest that is not registered below?

Name: Matt Keys	Interest: Wife owns Kraken
Name: Brent Farnworth	Interest: Owns Dunes
Name: Matt White	Interest: Sister owns Kraken
Name: Shawn Ford	Interest: Contractor Light of Installation
Name: Kelly Maxwell	Interest: Employed by Kraken

Item 2. Motion to Adopt Previous Minutes

Moved By: Tony Axford
Second by: Annie Vandertouw
CARRIED.

Item 3. Director of Finance – Tony Axford

See attachments on email:

- a. Attached Bank Register Payments
- b. Profit and Loss
- c. Balance Sheet
- d. Finance Report May 2024



MOTION:

To approve as legitimate expenses
 Moved by: Tony Axford
 Second by: Matt Keys
 CARRIED.

MOTION:

Recision motion - patrolling members
 Moved by: Tony Axford
 Second by: Matt Keys
 CARRIED

MOTION:

100% patrolling members to be given \$50 gift voucher in the form prepaid credit card as a thank you.
 Moved by: Tony Axford
 Second by: Matt Griffiths
 CARRIED.

Item 4. Director of Administration – Annie Vandertouw

1. Surfguard Transfers as follows:

Transfer In										
ID	Member ID	Name	Winning Club	Losing Club	Transfer Type	Create Date	Most Recent Action Date	Age	Status	Action
153722	3632243	Rebekkah Grounsell	Soldiers Beach	North Entrance	Full Transfer	17/10/2023	18/10/2023	213 days	Approved	Complete Refuse
Total: 1										
Transfer Out										
ID	Member ID	Name	Winning Club	Losing Club	Transfer Type	Create Date	Most Recent Action Date	Age	Status	Action
158133	6124330	Barry Jackson	Catherine Hill Bay	Soldiers Beach	Full Transfer	08/05/2024	08/05/2024	9 days	New	Endorse Not Endorse Update Delete
Total: 1										

2. Surfguard Pending as follows:

<input type="checkbox"/>	Request ID	Request Date	Member ID	Member Name	Sub-Membership Category	Season	Request Type	Request Status	Links
<input type="checkbox"/>	1452148	22/09/2023 19:52:30	6098446	Springett, Paul	Probationary	2023/2024	New Club Membership	Pending	?
<input type="checkbox"/>	1537409	17/04/2024 08:39:46	3664314	Rixom, Gail	Life Member	2024/2025	Renew Club Membership, Update Personal Details	Pending	\$
<input type="checkbox"/>	1538174	04/05/2024 11:14:10	4111357	Coppen, Glen	Long Service	2023/2024	Dissolve Family Group	Pending	👤
<input type="checkbox"/>	1538355	08/05/2024 10:31:17	5518487	Vandertouw, Anthea	Associate	2024/2025	Renew Club Membership, Update Personal Details	Pending	\$?
<input type="checkbox"/>	1538353	08/05/2024 10:31:17	5493612	Vandertouw, Jackson	Active (15-18 yrs)	2024/2025	Renew Club Membership, Update Personal Details	Pending	\$?
<input type="checkbox"/>	1538354	08/05/2024 10:31:17	5493608	Vandertouw, Steven	Associate	2024/2025	Renew Club Membership, Update Personal Details	Pending	\$?



MOTION:

To approve transfers and pending as per above lists.

Moved by: Annie Vandertouw

Second by: Tony Axford

CARRIED Y/N

Minute note: there has been a file note left on member's Surfguard record.

Moved by: Tony

Second by: Matt Griffiths

CARRIED.

Notes for [REDACTED] @ Soldiers Beach

Organisation: Soldiers Beach
 Note Date: 02/05/2024
 Note Type: Other
 Heading: Disciplinary Reasons

Details:
 This member was investigated for surfguard breaches and vexatious claims against other members at Soldiers Beach.
 This member was issued breach notices and asked to attend an independent judiciary panel.
 This member resigned her membership from Soldiers Beach after being issued breach notices and before attending the judiciary to answer the claims.
 Soldiers Beach will not accept her registration until she faces an independent panel to answer the breach notices issued.

Cancel

Created By: Falconer, Simon at 02/05/2024 09:47:06 000
 Updated By: Falconer, Simon at 02/05/2024 09:47:06 000

MOTION:

To receive and adopt all reports.

Moved by: Matt Keys

Second by: Annie Vandertouw

CARRIED.

Meeting closed: 10.17am

Simon Falconer
President

Annie Vandertouw
Director of Administration

Soldiers Beach Surf Club Committee

Report submitted by: Tony Axford, Director of Finance **Date:** 19/05/24

Item 3. Director of Finance

- a. Attached Bank Register Payments
- b. Profit and Loss
- c. Balance Sheet

Current Financial Position

Gross Profit to date 30/4/24

\$310,499.22

LESS EXPENSES	\$243,013.09
Operating profit	\$67,486.13
Grants	\$16,037.40
Working Capital	\$51,448.73
Age Receivables	\$ 15,287.91
LESS Age Payables	\$ 11,343.43
Term Deposit	\$ 65,016.60
Total unbudgeted Working cash \$2,500	

As of the 30/04/24 Cash in Bank

Main account	\$7,523.43 budgeted expense
100 Account	\$5,006.00 budgeted expenses
Investment Account	\$65,016.60 Note: 12 months term at 5% = \$3,250.83 interest.
Grant Account	\$16,037.40 budgeted expenses
Cash Float	<u>\$240.00</u>
Total Cash	<u>\$93,823.43</u>

This year the budget surplus target was \$67,000.

I'm pleased to announce that the Club **achieved net profit of \$67,461.05** for the financial year.

Motion 1:

Move that the Attached Payments be approved as legitimate expense to the Club.

Moved By:

Second By:

CARRIED.

Item 4:

The Club needs to review its membership fee structure for the 100 percent patrolling members.

Motion 2:

Move a rescission motion re; discounts for the 100 percent patrolling members, which was previously approved at the last meeting. Those 100 percent patrolling members will pay the normal schedule fee structures of \$85.00.

Move by

Second by

Carried

Motion 3.

Those 100 percent patrolling members to be given a \$50 gift voucher, in the form of a prepaid Credit Card.

Move by

Second by

Carried

Item 5;

A amended Budget will be circulated after the Planning Meeting.

Balance Sheet

As of April 2024

Assets		
Assets		
Current Assets		
Cash On Hand		
Cheque Account	\$7,523.43	
Floats	\$240.00	
Investment Account - 2	\$65,016.60	
Soldiers 100	\$5,006.00	
Soldiers Grants Account	\$16,037.40	
Total Cash On Hand		\$93,823.43
Trade Debtors		\$5,287.91
Total Current Assets		\$99,111.34
Other Assets		
Prepayments		\$2,056.70
Total Other Assets		\$2,056.70
Property & Equipment		
Clubhouse		
Clubhouse at Cost	\$312,599.55	
Clubhouse Accum Dep'n	-\$95,473.48	
Total Clubhouse		\$217,126.07
Equipment		
Equipment at Cost	\$292,918.87	
Equipment Accum Dep'n	-\$106,925.87	
Total Equipment		\$185,993.00
Motor Vehicles		
Motor Vehicles at Cost	\$18,441.39	
Total Motor Vehicles		\$18,441.39
ROUA - Council Lease		
ROUA - Council Lease	\$109,379.32	
ROUA - Council Lease Accumulated De'n	-\$9,114.94	
Total Property & Equipment		\$521,824.84
Total Assets		\$622,992.88
Liabilities		
Current Liabilities		
Trade Creditors	\$13,781.24	
Grants In Advance	\$30,000.00	
Income in Advance - Sponsorship	\$3,200.00	
ROUA - Current Lease Liability (Council)	\$10,854.95	
GST Liabilities		
GST Collected	\$4,191.83	
GST Paid	-\$5,422.81	
Total GST Liabilities		-\$1,230.98
Total Current Liabilities		\$56,605.21
Long-Term Liabilities		
ROUA - Non-Current Lease Liability (Council)	\$94,854.67	
Total Long-Term Liabilities		\$94,854.67
Total Liabilities		\$151,459.88
Net Assets		\$471,533.00
Equity		

This report includes Year-End Adjustments.

Balance Sheet

As of April 2024

ABN: 74 674 215 629

Email: admin@soldiersbeachsurfclub.com.au

Retained Earnings	\$403,871.95
Current Year Earnings	\$67,461.05
Historical Balancing	\$200.00
Total Equity	\$471,533.00

This report includes Year-End Adjustments.

Bank Register

March 2024 To April 2024

ABN: 74 674 215 629

Email: admin@soldiersbeachsurfclub.com.au

ID No.	Src	Date	Memo/Payee	Deposit	Withdrawal	Balance
1-1110	Cheque Account					
661478	CD	1/03/2024	Clear Networks		\$99.95	\$6,139.92
DD	CD	1/03/2024	Surf Life Saving Australia		\$3.48	\$6,136.44
CR008680	CR	1/03/2024	FROM MRS EMMA MARE	\$99.50		\$6,235.94
CR008681	CR	1/03/2024	HEAD OFFICE - ENVIROB,	\$401.39		\$6,637.33
BPAY	CD	4/03/2024	Australian Tax Office		\$2,815.00	\$3,822.33
DD	CD	4/03/2024	Telstra Corporation		\$82.20	\$3,740.13
EFT	CD	4/03/2024	Account For It Business S		\$599.50	\$3,140.63
TR000298	CD	4/03/2024	INTERNET BANKING - TO		\$2,000.00	\$1,140.63
CR008683	CR	4/03/2024	Payment; The Kraken Kios	\$1,902.00		\$3,042.63
CR008684	CR	4/03/2024	Payment; NSW office of S	\$2,798.40		\$5,841.03
CR008685	CR	4/03/2024	HEAD OFFICE - SURF LIFE	\$900.00		\$6,741.03
BPAY	CD	8/03/2024	Central Coast Council - Tr		\$205.55	\$6,535.48
EFT	CD	8/03/2024	Ford Shawn		\$46.38	\$6,489.10
EFT	CD	8/03/2024	Ford Shawn		\$103.32	\$6,385.78
EP000592	CD	8/03/2024	Electronic Payment - Bills		\$3,936.75	\$2,449.03
EFT	CD	11/03/2024	Australia Post		\$154.00	\$2,295.03
EFT	CD	12/03/2024	OFFICEWORKS		\$50.60	\$2,244.43
DD	CD	14/03/2024	MOTORPASS		\$91.68	\$2,152.75
CR008694	CR	14/03/2024	FROM MR DALE BRADLEY	\$67.00		\$2,219.75
CR008687	CR	15/03/2024	RESINC SOLAR BBQ - EFT	\$318.99		\$2,538.74
CR008689	CR	15/03/2024	SLSA3716324161 - CARN	\$166.00		\$2,704.74
CR008688	CR	17/03/2024	BBQ: EFT DEPOSIT	\$1,265.74		\$3,970.48
CR008695	CR	18/03/2024	Payment; FROM KATIE KE	\$954.14		\$4,924.62
EP000593	CD	18/03/2024	Electronic Payment - bills		\$635.00	\$4,289.62
CR008698	CR	18/03/2024	Bank Deposit	\$134.00		\$4,423.62
CR008691	CR	20/03/2024	Payment; Dunes by Dish (\$8,268.24		\$12,691.86
CR008693	CR	20/03/2024	THE KRAKEN- DONATIOI	\$150.00		\$12,841.86
CR008699	CR	20/03/2024	TOUKLEY BBQ MONEY C/	\$855.00		\$13,696.86
CR008700	CR	20/03/2024	TOUKLEY BBQ MONEY C/	\$49.80		\$13,746.66
CR008705	CR	20/03/2024	SALE OF 2 X IRB PROPS	\$300.00		\$14,046.66
CR008692	CR	22/03/2024	Signet Pty Ltd: Debit from	\$319.41		\$14,366.07
BPAY	CD	26/03/2024	LIQUOR & GAMING NSW		\$727.70	\$13,638.37
BPAY	CD	26/03/2024	Energy Australia		\$6,000.00	\$7,638.37
EP000594	CD	26/03/2024	Electronic Payment - Bills		\$3,217.22	\$4,421.15
CR008701	CR	28/03/2024	HEAD OFFICE - ENVIROB,	\$38.50		\$4,459.65
BPAY	CD	2/04/2024	Energy Australia		\$4,520.66	-\$61.01
BPAY	CD	2/04/2024	Telstra Corporation		\$82.20	-\$143.21
DD	CD	2/04/2024	Austbrokers		\$896.94	-\$1,040.15
DD	CD	2/04/2024	Surf Life Saving Australia		\$2.94	-\$1,043.09
EFT	CD	2/04/2024	Account For It Business S		\$907.50	-\$1,950.59
TR000299	CD	2/04/2024	Money Transfer to cover (\$2,546.20		\$595.61
CR008703	CR	2/04/2024	Payment; HEAD OFFICE -	\$6,325.00		\$6,920.61
EP000595	CD	2/04/2024	Electronic Payment - bills		\$2,826.19	\$4,094.42
CR008702	CR	3/04/2024	FROM ROTARY CLUB OF I	\$10.00		\$4,104.42
CR008704	CR	3/04/2024	Payment; The Kraken Kios	\$1,902.00		\$6,006.42
EP000596	CD	5/04/2024	Electronic Payment		\$3,575.69	\$2,430.73
EFT	CD	11/04/2024	Surf Life Saving NSW		\$398.00	\$2,032.73
CR008706	CR	12/04/2024	FROM TRACY HOLCOMBI	\$200.00		\$2,232.73
EFT	CD	15/04/2024	MOTORPASS		\$191.58	\$2,041.15
EFT	CD	23/04/2024	MAXXD		\$550.00	\$1,491.15
EFT	CD	23/04/2024	Surf Life Saving NSW		\$99.50	\$1,391.65
EFT	CD	23/04/2024	Surf Life Saving NSW		\$336.30	\$1,055.35

* Year-End Adjustments

Bank Register

March 2024 To April 2024

ABN: 74 674 215 629

Email: admin@soldiersbeachsurfclub.com.au

ID No.	Src	Date	Memo/Payee	Deposit	Withdrawal	Balance
EFT	CD	23/04/2024	Surf Life Saving Central C		\$200.00	\$855.35
EFT	CD	23/04/2024	Surf Life Saving Central C		\$960.00	-\$104.65
EFT	CD	23/04/2024	Surf Life Saving Central C		\$180.00	-\$284.65
EFT	CD	23/04/2024	Surf Life Saving Central C		\$20.00	-\$304.65
TR000300	CD	23/04/2024	Money Transfer to operat	\$2,400.00		\$2,095.35
DD	CD	30/04/2024	Austbrokers		\$896.92	\$1,198.43
CR008707	CR	30/04/2024	Payment; HEAD OFFICE -	\$6,325.00		\$7,523.43
				\$38,696.31	\$37,412.75	
1-1170	Soldiers 100					
TR000298	CD	4/03/2024	INTERNET BANKING - TO	\$2,000.00		\$9,883.20
CR008686	CR	14/03/2024	FROM MR DALE BRADLEY	\$69.00		\$9,952.20
TR000299	CD	2/04/2024	Money Transfer to cover (\$2,546.20	\$7,406.00
TR000300	CD	23/04/2024	Money Transfer to operat		\$2,400.00	\$5,006.00
				\$2,069.00	\$4,946.20	
1-1175	Soldiers Grants Account					
EFT	CD	26/03/2024	Bennet Surf Co.		\$1,795.00	\$27,037.40
EFT	CD	5/04/2024	Whites Mobile Welding		\$1,000.00	\$26,037.40
EFT	CD	5/04/2024	Arizona Outboards		\$3,160.00	\$22,877.40
EFT	CD	18/04/2024	Surf Life Saving Australia		\$2,745.00	\$20,132.40
EFT	CD	22/04/2024	Bennet Surf Co.		\$3,190.00	\$16,942.40
EFT	CD	22/04/2024	Achillies Inflatable Boats /		\$905.00	\$16,037.40
				\$0.00	\$12,795.00	
1-1180	Undeposited Funds					
CR008696	CR	15/03/2024	Paul Dessmann - CARNIV	\$67.00		\$67.00
CR008697	CR	15/03/2024	Matt Neale - CARNIVAL E	\$67.00		\$134.00
CR008698	CR	18/03/2024	Bank Deposit		\$67.00	\$67.00
CR008698	CR	18/03/2024	Bank Deposit		\$67.00	\$0.00
				\$134.00	\$134.00	
1-1190	Electronic Clearing Account					
EFT	CD	8/03/2024	Dish Pty Ltd		\$236.50	-\$236.50
EFT	CD	8/03/2024	TwinLakes Air & Solar		\$1,190.75	-\$1,427.25
EFT	CD	8/03/2024	Rampaige's Workwear		\$450.00	-\$1,877.25
EFT	CD	8/03/2024	Surf Life Saving Central C		\$880.00	-\$2,757.25
EFT	CD	8/03/2024	JJ's Waste & Recycling		\$1,179.50	-\$3,936.75
EP000592	CD	8/03/2024	Electronic Payment - Bills	\$236.50		-\$3,700.25
EP000592	CD	8/03/2024	Electronic Payment - Bills	\$450.00		-\$3,250.25
EP000592	CD	8/03/2024	Electronic Payment - Bills	\$1,190.75		-\$2,059.50
EP000592	CD	8/03/2024	Electronic Payment - Bills	\$880.00		-\$1,179.50
EP000592	CD	8/03/2024	Electronic Payment - Bills	\$1,179.50		\$0.00
eft	CD	14/03/2024	Rampaige's Workwear		\$140.00	-\$140.00
EFT	CD	14/03/2024	TwinLakes Air & Solar		\$495.00	-\$635.00
EP000593	CD	18/03/2024	Electronic Payment - bills	\$495.00		-\$140.00
EP000593	CD	18/03/2024	Electronic Payment - bills	\$140.00		\$0.00
EFT	CD	26/03/2024	Supagas		\$2,244.00	-\$2,244.00
EFT	CD	26/03/2024	TwinLakes Air & Solar		\$726.00	-\$2,970.00
EFT	CD	26/03/2024	RAPID CLEAN (GTL Mana		\$247.22	-\$3,217.22
EP000594	CD	26/03/2024	Electronic Payment - Bills	\$247.22		-\$2,970.00
EP000594	CD	26/03/2024	Electronic Payment - Bills	\$726.00		-\$2,244.00
EP000594	CD	26/03/2024	Electronic Payment - Bills	\$2,244.00		\$0.00
EFT	CD	2/04/2024	TwinLakes Air & Solar		\$114.99	-\$114.99

* Year-End Adjustments

Bank Register

March 2024 To April 2024

ABN: 74 674 215 629

Email: admin@soldiersbeachsurfclub.com.au

ID No.	Src	Date	Memo/Payee	Deposit	Withdrawal	Balance
EFT	CD	2/04/2024	Cob & Co. Plumbing		\$2,546.20	-\$2,661.19
EFT	CD	2/04/2024	National Security Systems		\$165.00	-\$2,826.19
EP000595	CD	2/04/2024	Electronic Payment - bills	\$2,546.20		-\$279.99
EP000595	CD	2/04/2024	Electronic Payment - bills	\$114.99		-\$165.00
EP000595	CD	2/04/2024	Electronic Payment - bills	\$165.00		\$0.00
EFT	CD	5/04/2024	Stepsolve		\$605.00	-\$605.00
EFT	CD	5/04/2024	Supagas		\$1,767.69	-\$2,372.69
EFT	CD	5/04/2024	JJ's Waste & Recycling		\$1,203.00	-\$3,575.69
EP000596	CD	5/04/2024	Electronic Payment	\$1,203.00		-\$2,372.69
EP000596	CD	5/04/2024	Electronic Payment	\$605.00		-\$1,767.69
EP000596	CD	5/04/2024	Electronic Payment	\$1,767.69		\$0.00
				\$14,190.85	\$14,190.85	

Profit & Loss Statement

May 2023 To April 2024

ABN: 74 674 215 629

Email: admin@soldiersbeachsurfclub.com.au

Income		
Member Services		
Membership Fees	\$28,580.00	
Carnival Hosting Income	\$818.18	
Merchandise Sales	\$641.79	
Surf Education	\$700.03	
Total Member Services		\$30,740.00
Sale of equipment		\$300.00
Commercial Operations		
Rent - Bar & Bistro	\$78,411.50	
Rent - Kiosk	\$10,179.78	
Utilities recovered	\$73,041.44	
Total Commercial Operations		\$161,632.72
Surfsports		
Carnival - Junior	\$259.07	
Carnival - Senior	\$472.69	
Carnival - Boats	\$872.78	
Carnival - State	\$668.64	
Presentation Night	\$45.45	
Total Surfsports		\$2,318.63
Fundraising, Donations, Grants		
Donations	\$14,587.28	
Fundraising	\$970.37	
Grants	\$82,389.46	
BBQ Income	\$5,505.79	
Sponsorship	\$13,390.00	
Sponsorship - Fortunity	\$2,000.00	
Total Fundraising, Donations, Grants		\$118,842.90
Miscellaneous		\$99.64
Total Income		\$313,933.89
Cost of Sales		
COGS - Merchandise		\$2,042.85
COGS - Fundraising		\$1,391.82
Total Cost of Sales		\$3,434.67
Gross Profit		\$310,499.22
Expenses		
Administration Costs		
Accounting	\$5,500.00	
Advertising/Administration	\$510.00	
Bookkeeping	\$8,917.50	
Computer Expenses	\$145.45	
Donations given	\$200.00	
Miscellaneous expenses	\$929.42	
Printing & Stationery	\$1,298.50	
Telephone	\$2,014.45	
Merchant Fees	\$239.31	
Total Administration Costs		\$19,754.63
Appeals		
Fundraising Expenses	\$94.41	
Total Appeals		\$94.41

This report includes Year-End Adjustments.

Profit & Loss Statement

May 2023 To April 2024

ABN: 74 674 215 629

Email: admin@soldiersbeachsurfclub.com.au

Capital Purchases < \$20K		
Equipment Purchases	\$3,237.09	
Total Capital Purchases < \$20K		\$3,237.09
Club House Expenses		
Electricity	\$33,830.55	
Gas - LPG	\$24,982.35	
Water Rates	\$7,258.26	
Insurance	\$7,194.78	
Rent	\$11,169.08	
Repairs & Maintenance	\$29,323.38	
Club House Repairs & Maintenance	\$3,250.04	
Security Monitoring	\$700.00	
Cleaning	\$5,385.41	
Fees & Permits / Registration	\$727.70	
Waste Removal	\$18,759.04	
Total Club House Expenses		\$142,580.59
Lifesaving		
Awards & Presentations	\$8,692.68	
Capitations	\$9,764.78	
Competitions	\$4,604.22	
First Aid & Lifesaving	\$37,109.63	
IRB expenses	\$2,125.94	
Youth Development	\$3,323.47	
Surf Education & Training	\$3,868.73	
Uniforms	\$3,196.36	
Fuel	\$1,758.57	
Motor Vehicle Expenses	\$2,114.72	
Total Lifesaving		\$76,559.10
Sunset Bar & Functions		
Club Events	\$787.27	
Total Sunset Bar & Functions		\$787.27
Total Expenses		\$243,013.09
Operating Profit		\$67,486.13
Other Income		
Interest Income	\$914.30	
Total Other Income		\$914.30
Other Expenses		
Interest Expense	\$939.38	
Total Other Expenses		\$939.38
Net Profit/(Loss)		\$67,461.05

This report includes Year-End Adjustments.