

Soldiers Beach Surf Club
Minutes
Management Committee meeting
Online
16 06 20

Attendees: Jim Buckton, Shane Walker, Brent Farnworth, Gail Rixom, John Edwards, Ellen Van Wessel (Minutes), Darcy Waller (via phone), Craig Andrews (via phone), Shawn Ford, Phil Walls, Kellie Maxwell,

Non attendees: Richard Field, Craig Ray, Kate Keys, Jodie Freeman

Apologies: Lara McIntyre

Date: 16 June 2020

Meeting opened at 18.35

Attendees asked if there were any issues with the May minutes

John Edwards queried the answers to the questions that were raised.

Jim Buckton acknowledged that the answers to the questions will be posted with these minutes

Confirmation of previous minutes

Moved Phil Walls

Seconded Brent Farnworth

All in favour

Business arising from previous minutes:

1. John Edwards asked for breakeven costs for running of the club –Jim Buckton advised just on \$80K
2. Response to final question on accrued wages liability – amount carried through onto the balance sheet and is no longer current and will be removed from the 19/20 financial report
3. Jim Buckton AGM invitation and documents have all been posted on the website



4. Meeting regarding financial assistance with Surf Life Saving Central Coast – it has been agreed that we will be provided with assistance, final figure has not been identified as yet, however
5. SLSCC CEO has confirmed that the board of SLSCC have agreed to provide us with assistance. Details & amounts to be confirmed when finalised.
6. Portfolio reports for Annual report – need by this weekend
7. Issue raised with regards to rules about financial members being able to vote the AGM – what is the criteria around timeframes on financial membership
 - a. It has been confirmed with Surf Life Saving NSW that all 19-20 financial members are able to attend and vote at the AGM. Memberships do not need to be renewed to be eligible.
 - b. Confirmed by a thumbs up (due to issues with online meeting) that John Edwards is happy with the details of the issue with financial members for the AGM.

Treasurer report - Craig Andrews

All details as per Financial reports

Jim Buckton talked through the financial reports – details also contained in the President report.

Motion: To accept financial statements

Moved Ellen Van Wessel, Seconded: Shane Walker

All in favour, carried

Directors reports

President report

All details as per President report

Item 1. Approval requested to process a purchase order to purchase \$5000 of equipment for the club under the BSEF (beach safety equipment fund) grant. Noted that SLSCC will support the club for shortfalls if required.

Moved Ellen Van Wessel, Seconded Phil Walls

All in favour – carried

Item 2. Advised of discussions with Brent with regards to the purchase of equipment in the kitchen

All information contained in attached report



Craig Andrews commented and commended Jim Buckton on all of the hard work he has done with regards to pulling this proposal together. He also advised the proposal is a good opportunity to move forward. He also advised he fully supports the document that has been tabled.

John Edward queried which equipment is being sold – Jim Buckton advised equipment as per the spreadsheet.

John Edwards asked who would pay for the equipment if it needs replacing – Jim Buckton advised that it would be up to Brent – exactly the same agreement as the café downstairs.

Jim Buckton confirmed the agreement is to sell the equipment for the amount as per the spreadsheet Being \$21,200,00

Darcy Waller agreed with the figure of \$5,500 (after trying to negotiate at \$5,750)

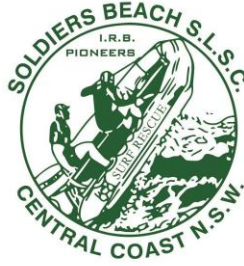
Moved to accept \$21,200 for the sale of function equipment and \$5,500 per month with a 5 x 5 year term

Moved: Shane Walker, Seconded: Ellen Van Wessel

All in favour, Carried

General Business

- Approval has been given for financial assistance the figures of which will be updated once confirmed
- Grant for locks for upstairs and downstairs
- External painting has been completed
- Surf club facilities application has been submitted for approx. \$87K
- Grant application has been submitted for the kitchen floor and the fob system
- Crown Lands Grant underway for internal painting including re-doing the timber floors
- SLNSW COVID-19 response and policies – action plans have been distributed and we need to appoint an admin officer to undertake the role of managing the forms and compliance requirements in relation the re-opening of the surf club
 - We require a volunteer/s to assist with the management of this to enable us to manage and reply to the COVID co-ordination officer
 - Kellie Maxwell agreed to take on the role
- **ACTION:** Jim Buckton will meet with Kellie to discuss within the next week.
- Motion moved Brent Farmworth, Seconded Darcy Waller
- All in favour



Director of Administration

- Reiterated that we need reports in by this weekend
- Reminder that we need nominations for roles on the committee for next season
- Volunteer of the year nominations due by 3/7/20
- Silver Salties – Jim Buckton will put details up onto FaceBook

Director of Lifesaving

- COVID -19 is a hot issue

Education Report

- Apologies – double booking
- There is a roll out of a new bronze course – information (advised that tourniquets are coming back)
- Updated position on the spinal course

Junior Activities

- Nil report

All reports

Motion to accept all reports

Moved: Craig Andrews, Seconded: Phil Walls

All in favour

General Business

- Query from Gail Rixom with regards to how we will be holding our AGM – on line or at the Club
- Motion put forward from Darcy Waller to move the AGM off line and to hold in the club at 9.30am July 26
- Brent raised that all will need to ensure they sign in

Moved: Darcy Waller, Seconded: Craig Andrews

All in favour



- Brent raised that the projector in the big room the HDMI connections need to be looked at. Action: Jim to follow up on previous contractor & arrange for repair
- TV in the Sunset room is broken.
- **ACTION:** Jim to follow up

Meeting closed: 8.20pm

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James Buckton
President

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Ellen Van Wessel
Director of Administration