

Minutes



Management Committee Meeting of Soldiers Beach Surf Life Saving Club Inc Held at SBSLSC on Monday 19th February 2017

MEETING OPENED: 6:51 pm

MEETING CLOSED: 8:40 pm

1. ATTENDANCE

Lara McIntyre, Richard Field, Coral Raymond, Jim Buckton, Shane Walker, Alex Coppen, Jodie Ross,

Apologies

Jodie Freeman, Dave Waddell,

2. CONFIRMATION OF PREVIOUS MINUTES

Executive meeting changed

The minutes from previous meeting held on 22/1/18

The Management Committee confirmed that the minutes were a true and accurate record of the meeting.

Moved: Richard Field

Seconded: Shane Walker

CARRIED

JODIE ROSS REPORT FOR BAR

- split shifts closing after lunch and then reopen for dinner,
- opening days - Thursday, Friday, Saturday, Sunday
- floor staff - Jodie spoke to Charlie re willing to employ 15 & 16 year olds
- uniforms - hold off for now
- Courtesy Bus - discussions held re back up drivers - Change to discuss with Thrifty
- Events - event coordinator
- bar staff - no one to talk to bar staff if not working in bar go thru Jodie
- Coral requested that EFTPOS Machine not be swapped between tills as makes it harder to balance each till. Also EFTPOS & Cash transactions are being recorded on wrong buttons

3. BUSINESS ARISING FROM PREVIOUS MINUTES

- White Board - set up procedures for IRB room
- reversing beeper on truck thanks Richard
- Patrol Captain meeting nothing as yet - Shane to organise
- Lunch for Officials went off ok
- Radio Log books haven't been ordered - Jacqui to organise
- Thanks to everyone who helped out at Champion lifesaver

4. REPORTS

FINANCE - CORAL RAYMOND

- report will be emailed tomorrow
- Jim had meeting with Fortunity & Emma - need to budget, we've had a couple of weekends trading to work out budget— budget plan from Fortunity
- Business Plan needs to be more specific
- Emma has changed days from Thursday to Tuesday.
- Budget that we have from Julian - need to have a look at marketing plan
- Wyong Leagues Club - Jim spoke to them re sponsorship for 3 years - happy to give it in lump sum \$13,000?
- Phil has 4 different sponsorship deals to look at
- Jim has ear marked things that we need with some of the sports grants
- Shane has spoken to Shane Stone - looking at sponsorship
- \$100 Kids grant
- ACNC - Report this week

PRESIDENT - JIM BUCKTON - REPORT TABLED

- discussions held
- Banfield case - JLW has agreed to represent us, have appointed barrister that they use.

IRB - SHAWN FORD

WHS - RICHARD FIELD

- mezzanine needs cleaning up at end of season
- 2 bottles of sunscreen purchased
- Ben McEchnie & Jacob Kable performed rescue 5:30 Saturday afternoon 17/2/18
- Patrol app being discussed at branch - carry on with book logs and call surfcom if anything happens, we have problems with coverage, logging on logging off etc.

DIRECTOR OF LIFE SAVING - SHANE WALKER

- incident on Saturday afternoon 5:30- nomination for rescue of the month - tube & board - Dennis to send Shags his report
- Shane has spoken to Jacob Kable and is yet to speak to Ben McEchnie
- final series of Streets here on 18/3/18
- Shags to let Sandra WOW etc know
- Jim to send invitation to councillors to attend
- Mayor, Greg Best, & Vincent ? - shane to contact
- Shane has spoken to Charlie re catering for boaties presentation
- tractor booked for boats

DIRECTOR OF EDUCATION - LARA MCINTYRE tabled

DIRECTOR OF ADMINISTRATION - JACQUI GODIER - tabled

DIRECTOR OF SURF SPORTS - ALEX COPPEN

- Champion Life Saver 3 golds - Glen, Tori & Jacob
- organise get together for state competitors

DIRECTOR OF YOUTH ACTIVITIES - JODIE FREEMAN - no report

HOUSE COMMITTEE - JIM BUCKTON - TABLED

GENERAL BUSINESS

- Presentation night date to be set
- AGM - 1st Sunday in August 5/8/18
- Shawn - IRB RACING - Alex spread the word
- Doing a great job
- Lara suggested- letter from president about what's happening with catering etc moving forward to reassure people
- Special thank you to Jim for all his hard work in getting us through a difficult time
- meetings to be held at surf club till further notice

POSITIONS VACANT

- Director of Sponsorship & Marketing
- Assistant Director of Administration
- Assistant Director of Youth Development
- Board & Ski Captain
- Building Officer
- Rookie Coordinator (13's & 14's)
- Publicity Officer
- Radio Communication Officer
- Gear Steward
- Social Secretary

Meeting closed: 8:40 pm

Note: All Portfolio Reports to be emailed to Jacqui at: admin@soldiersbeachsurfclub.com.au

**JIM BUCKTON
PRESIDENT**

**JACQUI GODIER
DIRECTOR OF ADMINISTRATION**