



**Soldiers Beach Surf Club
Minutes
Committee meeting
Online
21 07 20**

Attendees: Jim Buckton, Shane Walker, Brent Farnworth, Gail Rixom, Ellen Van Wessel (Minutes), Coral Raymond, Richard Field, Kellie Maxwell, Phil Walls, John Edwards, Lara McIntyre, Jacqui Godier

Non attendees: Craig Ray, Kate Keys, Jodie Freeman, Shawn Ford

Apologies: Craig Andrews,

Date: 21 July 2020

Meeting opened at 6.35pm

Move that we accept minutes from June meeting

Moved: Shane Walker, Seconded: Phil Walls

All in favour and carried

Business arising from previous minutes:

1. Financial assistance from branch — confirmed that assistance will be provided if and when needed.
2. Beach safety equipment fund – new signs, radio and motor kit- money came from Surf Life Saving NSW which needed to be spent before 30 June otherwise we had to give back
3. Deed of contract variation (commences 1st of August 2020) – bill of documents – have been prepared and signed. Invoice has been raised and monies have been received and deposited.
4. COVID-19 documents have been completed – email will come to Admin email inbox with signage, etc –
 - a. FOR INFORMATION: all attendees entering the Club need to sign in or scan the QR code on their phones



5. Silver Salties EOI – Jim Buckton has spoken with the Branch Club Development Officer and advised if people are interested, they can put in an EOI
6. Issue of HDMI connections in the function room - Jim Buckton is looking for someone who does this kind of work

ACTION: Jim Buckton to follow up

7. TV set in the Sunset room – Jim Buckton is following up

ACTION: Jim Buckton to follow up

Treasurers Report (delivered by Jim Buckton on behalf of Craig Andrews)

- a. All financial reports were brought up on screen
- b. Jim Buckton ran through the financial providing explanations – in particular around the grants and costs
- c. Discussions around the ongoing lease costs on the Senpos system – Brent volunteered to investigate how we can terminate our ongoing payments.

ACTION: Brent to investigate Senpos

Query from Coral regarding:

- Maintenance agreement with lift service providers – what happened?– Jim confirmed previous lift maintenance providers have gone out of business
- Credit Cards – statement still shows that Coral holds a credit card – Jim confirmed credit card has been cancelled

Motion to accept financial statements

Moved: Brent Farnworth, Seconded: Phil Walls

All in favour, carried

Directors reports

President report

All details as per President report

Approval requested for three items

1. Club equipment – SOS gear
 - a. Need to investigate what is available and to spend the money - JB will contact LM to ensure we have enough stock in the cupboard
2. COVID Plan
3. Answers to questions
4. Painting of building



- a. Approval request to process the funds to paint the building invoice (which includes total clean of current building, including strip back, treatment to remove salt, prep coated and then coated with industrial product suited for beach)

Approved: Coral Raymond, Seconded: Phil Walls
All in favour, carried

General

- Crown lands facilities Grant has been submitted, including internal painting and some repair work, redoing of floors, replacement of guards over pipework, painting of the tower – has been submitted
- Working on a COVID-19 assistance grant.
- Received money from office of sport grant – which will be used for locks

Lifesaving

- Contacted by branch advising all IRB racing and competitions has been called off due to COVID
- Meeting on the 8/8 will see us hosting the preseason Streets boat captains meeting in preparation for the upcoming season
- 27 March 2021 – Street series plus finals presentation – we have been approached to hold at Soldiers
- Carnivals for Surf Sports have been booked
- Preparation for this years rosters for the upcoming seasons patrols are underway

Education

- Not much to report
- Upgraded SRC is being rolled out – each member of education team need to complete online training modules to training SRC and Bronze
- 16 August is professional development day – training need to attend every two years
- Training calendar has been sent to Phil to upload onto calendar on the SBSLC website

ACTION: Phil to upload training calendar

- Basic courses running

Query from JE – as to how many patrols we are expected to run next season.
Response is that it looks like we might have seven (7)



Move that all reports accepted Phil Walls, Seconded Ellen Van Wessel
All in favour, carried

General Business

- Phil - Sponsorship – talks with a possible new sponsor for the club is underway.
- Brent – New security cameras are in
- Kellie – invoices for hand sanitisers should be coming this week
- Richard – need to start documenting the use of the four wheel drive – out of hours and on the beach (in the instance of rescues where police and ambulance are involved)_

Meeting closed 7.45pm

A handwritten signature in black ink that reads 'J.R. Buckton'.

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James Buckton
President

A handwritten signature in blue ink that reads 'Ellen Van Wessel'.

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Ellen Van Wessel
Director of Administration