

Minutes



Management Committee Meeting of Soldiers Beach Surf Life Saving Club Inc

MEETING OPENED: 6:50 pm

MEETING CLOSED: 9:01 pm

1. ATTENDANCE

Jim Buckton, Coral Raymond, Gail Rixom, Shane Walker, Alex Coppen, Richard Field, Shawn Ford, Phil Walls, Darcy Waller, John Edwards, Peter James (SLSCC)

Apologies: Lara McIntyre, Dave Waddell

Disclosure of Pecuniary Interest:

The chairman requests that the members disclose any items personal interest in matters that are going to be considered at this meeting.

Jim declared a pecuniary interest in the Banfield case

2. CONFIRMATION OF PREVIOUS MINUTES

The minutes from previous meeting held on 23/4/18 amended - 'things discussed in committee' doesn't need to be on agenda

Motion to amend previous minutes to reflect above:

Moved: Shane Walker Seconded: Richard Field CARRIED

The Management Committee confirmed that the minutes were a true and accurate record of the meeting.

Moved: Richard Field Seconded: Coral Raymond CARRIED

3. BUSINESS ARISING FROM PREVIOUS MINUTES

- Renewal of lift agreement submitted in January
- Jim - sent letter to Chris Parker to confirm that we moved and accepted to retain Ian Fullagher
- Jim - awards of excellence submitted to Branch
- Banfield case - Jim spoke to Greg Taylor, JLT - case was heard Friday. Jim read report to meeting- Jim to forward copy of report to Jacqui

4. REPORTS

FINANCE - CORAL RAYMOND - tabled

- Wyong Leagues - outstanding invoices - in writing that we pay off
- Peter James - breakdown of Accountancy fees - Coral to arrange
- Stocktake for bar has discrepancies - waiting on Charlie supply copy of his stocktake
- Profit & Loss is up to date and the tax plan needs to be sorted and Balance Sheet
- **moved that we accept financial statements as presented and payments approved for payment**

Moved: Alex Coppen Seconded: Richard Field CARRIED

PRESIDENT - JIM BUCKTON - Tabled

- have projected budget from HD
- Jim, Emma & Fortunity to meet next week to work through our financial position to work out budgets
- Jodie - has been in touch with Club Toukley, Wideline, Muckabout, Toukley Bowling Club.
- Peter James spoke regarding different categories - they need an official letter - Jim has template to send them put on our letter head. Government Grants we can apply for, Category 2 grants up to \$10,000, Category 1 over \$10,000
- Gosford Air, Go Electrical, Wiseberry, Daracon Civil - Shane approaching these companies - to go on letterhead.
- Have spoken to a couple of potential people as well.
- spoken to Charlie about fundraisers in winter
- Wyong Leagues sponsorship agreement - maybe a trivia night - speak to Bec Ives regarding dates - committee Shags, Jacqui, Shawn
- Comedy for a Cause contacted - Saturday 7/7/18 - waiting on Matt to confirm - to be held at surf club
- Jim to ring Clint Donaldson to see how he got on with potential sponsors
- New agreement nearly completed
- Special General Meeting - 6/6/18

IRB - SHAWN FORD

- Carnival at Lakes Beach - 5 competitors, 6 races and 3 finals - lot of club people watching

LIFE SAVING - SHANE WALKER

- Letters for Sponsorship to go out
- 23/6/18 - branch have booked Sunset Room from 10:00 am for Streets meeting - Jacqui to add to calendar
- Gear Audit - Shane & Jim to do
- John Edwards queried - IRB incident what happened, Shane advised of incident, discussions held
- Patrol captains meeting at beginning of season - a to be financial before patrolling- all patrol members need to be financial for patrolling, discussions held

Coral to send Jim financials - dated 1/5/18 - 31/4/19 for the Patrol Captains meeting.

DIRECTOR OF SURF SPORTS - ALEX COPPEN

- to be emailed
- Lara Alex & Shags for conference

DIRECTOR OF EDUCATION - LARA MCINTYRE

- tabled
- Jim will donate \$250.00 for bum bags

DIRECTOR OF ADMINISTRATION - JACQUI GODIER

- Jim has a phone meeting with liquor licencing
- SLSNSW are handling the music licences with PPCA - hold off
- combi oven - Doug Fyfe may have contacts

DIRECTOR OF YOUTH ACTIVITIES - JODIE FREEMAN

nil

HOUSE COMMITTEE - JIM BUCKTON

nil

moved that all reports be accepted: Shawn Ford 2nd Coral Raymond CARRIED

GENERAL BUSINESS

- Reports to be submitted Monday before meeting so that we don't spend so much time at meeting so people get a chance to read before the meeting.
- A few life members hadn't been activated for season so haven't been getting emails - Coral has fixed that up.
- Darcy - agreement with EEC was written by Mick Raby

- **Transfers In**
- **Transfers Out**

Moved:

Seconded:

CARRIED

POSITIONS VACANT

- Director of Sponsorship & Marketing
- Assistant Director of Administration
- Assistant Director of Youth Development
- Board & Ski Captain
- Building Officer
- Rookie Coordinator (13's & 14's)
- Publicity Officer
- Radio Communication Officer
- Gear Steward
- Social Secretary

Next meeting: Monday 18th June 2018, 6:30pm @ clubhouse

Note: All Portfolio Reports to be emailed to Jacqui at: admin@soldiersbeachsurfclub.com.au, the Monday before the next meeting

**JIM BUCKTON
PRESIDENT**

**JACQUI GODIER
DIRECTOR OF ADMINISTRATION**