

Soldiers Beach Surf Club
Minutes
Management Committee meeting
Online
28 04 20

Attendees: Phil Walls, Craig Ray, Craig Andrews, Jim Buckton, Jodie Freeman, John Edwards, Darcy Waller (via phone), Brent Farmworth; Gail Rixom, Shawn Ford, Lara McIntyre (via phone), Jacqui Godier (member), Ellen Van Wessel (minutes)

Apologies: Richard Field, Kellie Maxwell

Non attendees: Shane Walker, Kate Keys

Date: 28 April 2020

For noting: Due to COVID 19 the March 2020 meeting did not go ahead. Also for noting is the April meeting is an online meeting and accessible to Club members via the Club Member Portal – Members Login.

Meeting opened at 6.45pm

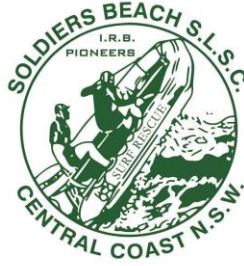
Jim advised the group that move for a motion has been advised by SLNSW to facilitate the online meeting platform.

Motion: Move that the format and conduct of the meeting be accepted and that any challenge arising from any procedural irregularity in, or to, the conduct of the meeting be waived.

Moved: Craig Andrews, Seconded: John Edwards
All in favour / carried

Minutes from February meeting were brought up on screen for all to see – noting that due to the March meeting not going ahead these were the last minutes recorded.

John Edwards advised that the minutes needed to be sent out prior to each meeting. Jim Buckton advised that as per the constitution the minutes will be sent the members of the



management committee – once they have been confirmed they will then be put up onto the website.

Note: John Edwards disagreement with the current method of approval & distribution of minutes.

Action: January 2020 minutes to be loaded up onto SBSLC website.

Motion to accept the minutes: Phil Walls/ Seconded: Craig Andrews

Motion to send letter to HD

Moved Craig Andrews/ Seconded: Ellen Van Wessel

All in favour / carried

Draft maintenance schedule and estimated cost tabled for consideration

Maintenance schedule attached

CCC have suspended all fees/charges and payments until 30 June – all will be reviewed after that.

Seeking fees and costs to be minimised

Endorsement of financial statements

- Craig Andrews talked to the financial statement
- Question raised on the aged payables – noting how much we have in the bank and how much we owe.
- \$6k in bank / owe \$65K
- All creditors are listed in the aged payables document which accompanies the financial report. All of the creditors have been contacted and have either suspended the charges or have entered into a payment schedule.
- Jim Buckton has also been in contact with Jenni Darwin at Branch to see what kind of assistance we might be able to access – in addition discussions were had with Jon Harkness

Query from John Edwards – on what our break-even costs should be.

This is being reviewed with budget and cash flow projections to be constructed with the assistance of the bookkeeper and Fortunity.

Motion to accept the financial reports.

Moved: Shawn Ford/Seconded: Jodie Freeman

All in favour/ carried



Directors Reports

Presidents Report (per attached – summary below)

Program Maintenance

- Need to set up account
- Moved: Lara McIntyre/Seconded: Ellen Van Wessel

Credit cards

- We have a number of credit cards which we are being charged for
- Motion to be put forward to cancel all credit cards bar one
- **Moved:** Phil Walls /Seconded: Shawn Ford
- All in favour – carried

Annual reports

- Reminder to all to submit their annual reports as soon as possible.
- ACTION:** All

Accept Fortunity sponsorship

- Need to move to accept the sponsorship
- **Moved:** Phil/Seconded: Shawn
- All in favour – carried

Budget (Per attached)

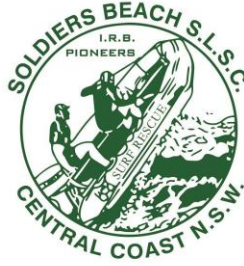
Correspondence received from John Edwards/Darcy Waller and Tony Axford

- All committee members were sent a copy of the correspondence, document needs to be tabled as a formal document and responded to. Due to the fact that the March meeting did not go ahead, correspondence tabled at this meeting.

All committee to agree that written reply can be prepared with answers.
All in favour /carried

Facilities Grant

- The Surf Club Facilities grant is being submitted shortly and will include Solar installation and replacement of roller doors for craft room.



Stronger Communities Grant

- We have been successful in gaining a Stronger Communities Grant – further information was requested 28/4/20 which was provided.
- This grant was for the painting of the building and some other repair works. It was not fully funded. The scope of the works has been reviewed and the submission amended to include all external painting works.

AGM

- Date confirmed as 26 July 2020 – 10.00am
- Need to start looking at nomination forms, voting forms.
- Suggest all members need to get their member details up to date to enable them to access
- If using G mail can copy to calendar

All agreed to accept President report, financial report,

Director of Finance

- Per financial statements attached

Director of Administration

- Correspondence received from Nicole McCarthy requesting permission to place a memorial plaque for her husband who had recently passed away. All agreed that Council contact details would be forwarded to Ms McCarthy.

Director of Lifesaving

Nil report

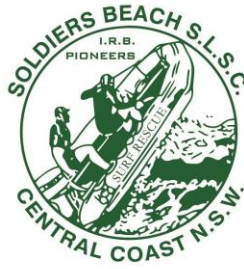
Director of Surf Sport

Nil Report

Director of Youth Activities

Junior presentation update

- No trophies were ordered due to cost saving
- Small gifts were purchased



- Proposed to not purchase trophies for the 2 x younger age groups (U6 and U7)- all agreed

Director of Education

Nil Report

Motion to accept reports

Moved Jodie Freeman/Seconded Phil Walls

Carried

General Business

Brent queried if there was paint used for the internal painting previously and that if so he would organise some internal painting. Jim Buckton to organise with Kelly Maxwell (caretaker) to have a look.

Meeting closed: 8.50pm

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James Buckton
President

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Ellen Van Wessel
Director of Administration