
SOLDIERS BEACH SURF LIFE SAVING CLUB INC
Committee Meeting MINUTES

Date: 21/01/16

Meeting Opened at: 1.07pm

Attendees: Darcy Waller, Coral Raymond, Ellen Van Wessel (minutes), Jacqui Godier, John Edwards, Richard Field, Renea Donaldson, Jodie Freeman, Belinda McGaw, Craig Ray, Max Reeves, Phil Walls, Jim Buckton

Apologies: Sara Clark (Jim Buckton Arriving Late)

Minutes from previous meeting 24/1/16 sent out via email
Query on the court case – Richard Field will be attending to represent Soldiers Beach - W/C 22/2/16, exact date unknown
Move that they be received as a true and accurate record
Moved: John Edwards Seconded: Renea Donaldson

Finance Report – Renea Donaldson

- All details per report (attachment A)
- Finances looking good – account sitting at \$43K
- Another \$11K coming in
- Took over \$17K in the bar
- Discussions around the \$10 boatie fees – can the fee be incorporated into membership to decrease the number of transactions – Decision was “No”
- New employees in Bar – all details are required to be entered into the system, documents required PRIOR to the employee being able to be paid
- Now have electronic BAS link
- Kiosk have now signed the lease documents
- Agree at start of next season that swimwear will be reviewed and renewed
- Images of sponsor board, new signage showed to all

ACTION: Renea to send copies of all signage to all committee members to review – total cost approx \$2,500.

Moved to go ahead with the signage

1. Jodie Freeman 2. Coral All in favour - **Carried**

Moved to adopt Treasurers report

1. Belinda 2. John, All in favour

Bar Report – Belinda McGaw – Attachment B

- Leak in the cool room – maintenance happening 22/2/16
- New coasters – material needs reviewing – look for new supplier next order
- Lewis to act in Belinda’s role while she is on maternity leave
- Information on Facebook page regarding functions – needs reviewing and monitoring

ACTION: House committee to review hall hire figures and group bookings – and how to manage Friday and Sunday night “bookings”

House committee

- Mezzanine level in the storage area – needs to be re-visited, cleaned up and remodelled, need lockable cupboards

Moved to get a stairwell built

1. Coral, 2. John, All in favour **carried**

ACTION: House committee to follow up quotes

- Signage – information per finance report above
- Reviewing the business plan is in progress
- Constitution needs to be finalised
- Accreditation needs to be moved forward

New Business – Vote new President

- Resignation letter from David Harris read out to the committee
 - Letter accepted with regret
1. John 2. Coral, All in favour - **Carried**

Letter to be sent to David Harris thanking him for his work as President – letter of appreciation

1. John 2. Richard, All in favour **Carried**

ACTION: Administration to compose letter and send.

Richard nominated David Harris for the position as a patron of the club

1. Richard 2. John, All in favour **Carried**

Coral asked should we call for nominations from both vice presidents to fill vacant position of President until the AGM.

There was a discussion between committee members, whether we had the right to nominate and put a someone in without asking all members to vote.

Was stated in constitution that if a position becomes vacant it can be filled at the next committee meeting.

Darcy was asked if he would stand, stated he would

Richard was asked if he would stand, stated he would

Darcy Waller then declined the nomination, he was asked to stay but he stated he could not stay and walked out therefore, Richard Field was elected President unopposed.

Portfolio Reports

LifeSaving – Sara Clark

- No update provided

Education – Jim Buckton – Attachment C

- ARTC and First Aid course has been run and are attendees are in the process of having certificates issued
- Thank you for the purchase of First Aid equipment
- Need more operating competition viable mannequins

ACTION: Jim to bring quotes for any new equipment to planning/budget meeting scheduled for April

- Bronze and SRC commenced 17th Feb
- Looking at running educational courses in the off season – to be discussed at the planning meeting scheduled for April
- Jim will discuss IRB training in the off season with Lakes people to utilise their experience
- Technically Patrol Captains should have undertaken beach management course – Silver medallion aquatic rescue MAR course

Administration – Coral Raymond

- Correspondence In & Out as per Attachment D
- Transfer – Keith Whitmore gone back to McMasters – approved
- Security – still having issues with the doors
- Money received for flag pole \$6,025.00 – need to confirm what we are doing otherwise it needs to be given back

Moved by Coral to gain 3 quotes for the provision of security eg access, security tabs, cameras, Secoded Jodie

Surf Sports – Craig Ray

- Need more officials for State
- Craig will review and ensure the invoices are correct (due to possible confusion with enrolments and how they are processed) prior to payment to SLNSW

Youth Development – Jodie Freeman – Attachment E

- Last day Nippers 21 Feb 2016
- Sponsors attended the beach and very happy with what they saw
- Looking at starting the Duke of Ed next year
- Presentation day Sunday the 20th of March
- Discussions on fees for next year
- Jodie moved a motion to print stickers for cars to include with next years registration
- Need Certificates of appreciation for:
 - Caltex
 - Wideline
 - Toukley RSL
 - Toukley fire & Rescue
 - Wyong Leagues
 - Wiseberry Real estate

ACTION: Administration to create certificates

- Jodie will buy frames
- Uniforms for State – they will all be receiving wet bags.
- Wednesday the 2nd of March has been agreed to for State Dinner – 6.30-8.00pm

ACTION: Jodie to ensure Donna enters the date into the calendar

Caretaker – Jacqui Godier – Attachment F

- Temperature and pressure valves went on the hot water system – has been fixed
- Lift keeps breaking – should really only be used for disabled – is serviced every 6 months

WH&S – Richard Fields

- No update provided

Sponsorship & Marketing – Phil Wall

- Race Day so far have 4 out of 8 sponsors for Races we still need to organise prizes for auction and need to sell tickets for the luncheon, \$120 - \$180 which includes lunch and drink in members lounge
- NSW board riders championships – can we open bar and café in August? Consideration to then be given to attend Wyong Leagues after??
- Motion from floor to lodge an Expression of Interest needs to be written to apply to hold the NSW board riding champion ships 19-21 August – Richard Moved that we look into this but we will also need a letter from Wyong Council to support
- Also require a letter from Wyong Council to support the application

ACTION: Richard to forward wording to Coral, Coral to proceed

General Business

- Awards of excellence – separate meeting will be held to progress
 - Discussions from Branch council meeting – ongoing Surf Club lease – one off fee of \$750.00 per lease per year for 10 years
 - Cleaners – ongoing issue
 - WorkCover for Caretaker – need to research insurance
 - Richard would like to nominate Jenny McNair for a Surf lifesaving hall of fame
1. Jodie moved 2. Renea seconded - **Carried**
 - Motion moved to sell Soldiers Beach shirts in the bar
 1. Richard moved 2. Jim Seconded - **Carried**

Meeting closed 3.15pm

President
Richard Fields

Director of Administration
Coral Raymond

Summary of items requiring approval/money/action:

General Business Summary (Notes here pertaining to issues the club should be aware of but does not necessarily need to be discussed at committee meeting):

- New employee documents, should be kept with public officer. Finance will need to view this document to put new employees on the system.
 - Race Day 17th April 2016.
 - Image Signage, sponsors board. Will show a mock up visual.
 - Only 5 functions remaining until September 2016, with average numbers around 50.
 - Wedding Expo, \$1000.00 expenses, entry fee and promotional items
 - BAS due end of this month.
 - Invoices for Carnivals/Courses and collection of payments, what happens when no payments. Jim/Craig ie State Carnival?
 - Credit Card Receipts, need to view the docket.
 - Reed's Debt – David Harris was corresponding with Pat Reed verbal agreement was meet but never followed through.
 - Kiosk is invoiced and is up to date, seems to be good.
 - Refrigeration Plus invoice, don't know who these people are.
 - Auskey now received and now we can contact ATO electronically.
 - Withdrawal of \$130.00 (expense reimbursed to increase cash float tin, I have documents to support this)
 - Swimwear Prices for 2016/2017 season
 - Membership Renewal Fee's?
-


Attachment 1A



Bank Reconciliation - January 2016

Opening Balance	DEBIT	CR	70772.79
ADMINISTRATION			
Office of Fair Trading	87.35		70685.44
Clothing Sales		298	70983.44
Eftpos Fee	85.87		70897.57
Memberships		115	71012.57
MYOB - Monthly payment	73.15		70939.42
SLSC Fee	4.41		70935.01
Stationary/Printing/ Cartridges / Postage /Internet	436.17		70498.84
SURF SPORTS			
Carnival Entries payments		70	70568.84
LIFE SAVING			
SLSA - Australia - Jackets, Patrol Gear	900.59		69668.25
Educational courses payments		70	69738.25
SLSA - Services	210		69528.25
SLSA - NSW Awards	112.7		69415.55
Defib - Team Medical Supplies	3443.62		65971.93
Motorpass	53.35		65918.58
FUNCTIONS			
ECC & AK Payments		8071.35	73989.93
Refund function	722.5		73267.43
Cleaning - Crystal Waters	6963		66304.43
Window Cleaning	425		65879.43
Yoga		350	66229.43
Security	810.7		65418.73
BAR			
Sunset Bar Takings		16623.48	82042.21
Sunset Bar Wages	5026.22		77015.99
Chips & Nuts for snacks	181.9		76834.09
Wyong Leagues - Beverage Supplies	10556.12		66277.97
Andale Hotel Services	411.22		65866.75
Shirts for Bar Staff	87.86		65778.89
RSA Course - K Ricketts	105		65673.89
Coles - Stock for Bar	127.49		65546.4
Sunset - Music Entertainment	450		65096.4
NIPPERS			
BBQ Nippers		143.1	65239.5
Donations - Wideline		1700	66939.5
Presentation Gifts	1631.75		65307.75
Bucket Drive Lakehave		2434.35	67742.1
BBQ Expenses	186.35		67555.75
Boogie Boards	748.77		66806.98
Gardner Surfboards - 2 nipper boards	2122		64684.98
Shirts for new members	1657.7		63027.28
BUILDING			
Kiosk Rent - December		687.5	63714.78
Northlake telephone installations	1492		62222.78
Water Rates	612.8		61609.98
Samson Hygiene	158.4		61451.58
Bunnings	87.16		61364.42
Telstra	229.22		61135.2
Perkins Security	100.1		61035.1
FOB Deposits		20	61055.1
Lots of Watts	293.5		60761.6
North lakes locksmiths	649		60112.6
Supagas	635.55		59477.05
Closing Balance as at 31/01/2016			59477.05
			59477.05
			0

Attachment A.2

		0
TO BE PAID - FEBRUARY 2016		
COMMERCIAL		
ARA - Fire Service Call	662.75	
ARA - Replace Break Glass	341	
Bar Chips & Nuts	66.21	
Bar Coasters	421.5	
Bar Entertainment	300	
Bunnings	29.96	
Cleanaway Rubbish Removal	1013.5	
Crystal Waters Cleaning	1200	
Energy Australia	3282.27	
Security	1114.8	
Supagas	635.55	
Super - Sunset Bar Employee's	1025	
Telstra	220.21	
WRC - Race Day	2200	
Wyong Leagues Club	5927.91	
Wyong Shire Council - Rent	2510.65	
ADMINISTRATION		
MYOB - Monthly payment	73.15	
Stationary/Printing/ Cartridges / Postage /Internet	300	
SURF LIFE SAVING		
Cohoe Marine Products	260	
Motorpass	101	
Gardner - Nipper cover's change	60	
YMCA	172.4	
Signs for Boards	170	
Utopia - Board Covers	238	
Office of Sport	132	
SLS - Australia		
Patrol Shorts	676.47	
Public Safety & Aquatic Rescue 34th Edition	194.98	
SLS - Central Coast		
Youth Leadership	550	
Youth Development	660	
Buck for Ducks	1042.5	
Rookie Disco	70	
Spinal Course	45	
Rash Vests	275	
Boat Series entry	220	
u8-u14 carnival Nth Entrance	148.5	
u8-u14 carnival Toowoomb Bay	214.5	
u8-u14 carnival Terrigal	379.5	
Masters - Toowoomb Bay	49.5	
Open's Toowoomb Bay	49.5	
Interbranch	150	
Capitations	4906	
Pool Rescue	220	
Balance	<u>32309.31</u>	
Invoices Outstanding/Income		
	paid to date	balance
AK Kitchens	2311.13	0
Exclusive Event Catering	7502	5148
Foster / Carnivals / member purchases	480	0
Kiosk	9240	3437.5
Reeds - Boaties Café	5096.7	0
Sravan Yoga	350	350
Wyong leagues	3151.6	3151.6
Balance	<u>16044.33</u>	
CASH FLOW BALANCE - 31/01/2016		43212.07

Report submitted by: Bar Operations Manager – Belinda McGaw

Date: 21.02.16

Summary of items requiring approval/money/action:

1. NA

General Business Summary (Notes here pertaining to issues the club should be aware of but does not necessarily need to be discussed at committee meeting):

- Andale will be out Monday morning to fix glycol leak and do routine maintenance on beer lines.
 - New Sunset Bar sign installed and on building in front of bar.
 - New coasters have arrived and are being used.
 - Lewis Taula will act in my position in my absence to ensure continuity in Club bar operations.
 - Room hire and Sunset Bar operations – Should hire fees not be charged to large bookings wanting to have catered function during Sunset Bar trading hours?
 - Employee files – have been removed from premises. Should be returned immediately if not already done so.
-

Education Report Feb 2016

Report submitted by: Jim Buckton

Date: 21/2/2016

Summary of items requiring approval/money/action:

2. Purchase of competition first aid kits

 3. Purchase of new manikins quote obtained will forward with discussion
-

General Business Summary (Notes here pertaining to issues the club should be aware of but does not necessarily need to be discussed at committee meeting):

1. New aquatic rescue course for May announced & expressions of interest called for
 2. New spinal course announced & expressions of interest called for
 3. ARTC course run successfully
 4. First aid course run successfully
 5. New bronze course started Weds. Very poor turnout (3) hope more attend to fill out the course.
-

Attachment D

Item #	Date	From	Subject	Forwarded to	Action
01	12/1	Aust Gove	ACNC – Quartley	Exec	
02	13/1	Cronulla SLSC	Reminder of carnival	Craig	
03	13/1	SLSCC	Silver medallion	Dennis / Sara	
04	13/1	SLSNSW	Invoice	Mel O	
05	14/1	Greater	Credit Card Statement	Mel O	
06	14/1	WSC	Trade Waste Certificate	Office	
07	14/1	Kleeeenheat	Notice of Price decrease	Mel O	
08	14/1	Aust Bureau of Stats	Reminder of survey due	Mel O	
09	14/1	Westpac	Eftpos fees	Mel O	
10	15/1	Malcolm Meikeljohn	Has old board	Exec	
11	15/1	Donna/Belinda	Re Brady Holbrook	Exec	To answer
12	16/1	SLSCC	Trans Tasman Results		
13	16/1	Cath Anderton	Request for info letter		To be done
14	16/1	SLSNSW	Club Mail	Exec	
15	18/1	Soldiers	Request for Access Cards	Bunnings	
16	18/1	Bunnings	For request to be put on Letterhead	Coral	
17	18/1	Soldiers	Response to email	Shann Mitchell	
18	19/1	SLSSNB	Manly Freshwater Carnival	Craig	
19	19/1	Cooks Hill SLSC	Carnival	Craig	
20	19/1	Rob Davies	Check on Status of Refund	Mel O	
21	20/1	SLSCC	Info Ducks for Bucks	Claudia/ Amber	
22	20/1	SLSSB	Ohana Surf Carnival		
23	20/1	Jeff Morgan	Speakers Tower Quote	Mick C / Richard	
24	20/1	Lyndal Keyzer	Car Park info	David	
25	21/1	Donna Ryan	Certificate Currency	Office	filed
26	21/1	Donna Ryan	Chasing up workers comp		
27	21/1	SLSCC	Branch Championships	Craig / Claudia / Katrina R	
28	21/1	SLSCC	Lifesaving Equipment Grants	David / Sara	
29	22/1	Matt Sravan	Invoices for Yoga	Mel O	
30	23/1	Soldiers	Minutes	Exec	
31	23/1	SLSCC	Ducks for Bucks	Claudia / Amber	
32	24/1	SLSCC	JNR Lifesaver of Year	Claudia / Amber	
33	24/1	SLSNSW	Club Mail	Exec	
34	24/1	Amy Oakley	Requesting Nipper Info	Gail / Claudia	
35	25/1	Pacific Palms	Battle of Boats	Shane W / Craig	
36	27/1	SLSNSW	Apply for Sports Grants	David / Sara / Richard / Darcy	
37	27/1	SLSNSW	SLSNSW Development Program	Sarah L / Amber / David	
38	27/1	SLSNSW	Beach Safety Equipment Fund	David / Sara /	
39	27/1	SLSNSW	EOI to host IRB Premiership State Championship	Craig / Max	
40	27/1	CCA	Last chance for 2014 prices	Belinda	
41	27/1	Golden Wattle Wines	Surf club fund raising	Belinda	
42	27/1	ACNC	Quarterly	Mel O	
43	27/1	Oz Propellers	Flyer	Office	
44	27/1	Aust Bureau of Stats	Info needed immediately	Mel O	
45	27/1	BOC	Invoice payment required	Mel O	
46	27/1	EA	Invoice	Mel O	
47	27/1	Telstra	Invoice	Mel O	
48	27/1	CBU	2015 Price List	Belinda	
49	28/1	SLSCC	East Coast Carnival	Craig, Claudia	

50	28/1	Automatic fire	Invoice	Mel O	
51	29/1	SLSCC	Branch Boats	Craig, Shane	
52	29/1	SLSCC	Changes to Duke of Ed	Richard	
53	29/1	SLSCC	Equipment Grants	David Sara	What is happening
54	30/1	SLS Syd	Cancellation of Ohana Surf Classic	Craig , Shane	
55	30/1	Soldiers	Notice of BM course	Membership	
56	30/1	SLSCC	Notice of change of East Coast carnival	Craig, Shane	
57	30/1	SLSCC	Fundraising opportunity	Claudia	
Item #	Date	From	Subject	Forwarded to	Action
58	30/1	SLSNSW	Club Mail	Exec	
59	30/1	SLSA	Payment – Daryl Kane	Mel O	
60	2/1	SLSCC	Silver Medallion Aquatic Rescue	Mick R , Dennis	
61	2/1	SLSCC	Reminder – Rescue of month due	Sara, David, Richard	
62	2/1	McWilliam Wines	Invoice	Mel O	
63	3/2	Supagas	Invoice	Mel O	
64	3/2	SLSCC	2014-15 branch championship	Craig , Claudia	
65	3/2	BOC	Invoice	Mel O	
66	3/2	SLSNSW	Invoice	Mel O	
67	4/2	SLSCC	RSA Course	Belinda	
68	6/2	SLSCC	Jnr Lifesaver Presentation	Claudia / David / Amber	
69	6/2	Platform Lift Company	Invoice	Mel / Jac	
70	7/2	Shann Mitchel	Fees	Mel O	
71	9/2	SLSCC	SM Basic beach management	Sara/ Dennis/ Richard/ David	
72	9/2	Pacific Palms	OSC new date	Shane / Craig	
73	9/2	SLSA	Payment – Tara Booth	Mel O	
74	9/2	GC Water Sports	Sale of Nipper boards	David / Claudia	
75	10/2	Soldiers	Notice of BM course	Membership	
76	11/2	Pacific Palms	Forgotten attachment	Shane / Craig	
77	11/2	SLSCC	Notice of new officials	Craig / Claudia	
78	11/2	SLSCC	Notice from Wyong Council re payments notice of date	David/ Richard/Darcy	
79	11/2	SLSCC	Reminder of powercraft grant due	Sara / David, Richard	
80	11/2	SLSCC	Reminder state entries due	Craig / Claudia / Leann	
81	11/2	SLSCC	Better Homes & Gardens doing program with SLS members on 15/2		
82	12/2	SLSCC	Branch Championship mud map for juniors	Claudia/ sara / craig/leann	
83	12/2	Delta Electricity	Notice of sale of power stations	clubhouse	
84	12/2	Wyong Race Club	Invoice	Mel O	
85	12/2	Perkins Security	Statement	Mel O	
86	12/2	Regnis Refrigeration	6 / Invoices – 21328,21768,22416,21577, 21708,20685	Mel O	
87	12/2	Greater	Credit Card Statement	Mel O	
88	12/2	Aust Bureau of Stats	Urgent info required	Mel O	
89	12/2	SLSA	Invoice / 20541	Mel O	
90	12/2	Greater	Term Investment due	Mel O	
91	12/2	SLSA	Invoice / 20567	Mel O	
92	12/2	Bees Knees Pest	Invoice 5843	Mel O	

		Management			
93	12/2	Wyong Council	Funds from community grants for fundraising event costs - \$550	Mel O	Is this for Gallipoli fund
94	12/2	Cleanaway	Tax Invoice – 10314326	Mel O	
95	12/2	Peter Lang / Katrina Ricketts	Applying for member discounts for private function	Meeting	To be discussed
96	12/2	Cleaning Shop	Invoice 376948 & Statement	Mel O	
97	12/2	Westpac	Merchant Statement summary	Mel O	
98	12/2	Kleenheat	Invoice /Jan & notice of new year changes	Mel O	
99	12/2	Sport & Rec	Outstanding financial statement	Mel O	Not sure what this is,
100	12/2	Wyong Council	Information dates	Darcy, Richard, David	
101	12/2	Bunnings	Trade Cards	Richard/Mel/Jac/ David/Sara	Have cards to hand out
Item #	Date	From	Subject	Forwarded to	Action
102	13/2	SLSCC	SMAR course	Dennis, Sara, Richard, David	
103	13/2	WRC	Invite to provincial championships	Al Barrie	
104	13/2	SLSNSW	Club Mail	Committee	
105	13/2	Soldiers	Info on fundraising activity	membership	
106	14/2	SLSA	Donation Wyong Golf Club	Mel O	
107	16/2	SLSCC	Jnr Branch Results	Claudia, Craig, Jac	
108	17/2	Awards and trophies	Flyer	Claudia , Sarah	
109	17/2	SLSCC	Masters/Opens Branch Info	Craig,	
110	17/2	SLSCC	Missing Tent from Jnr carnival	Claudia / Craig	
111	17/2	Regis Refrigeration	Statement of account	Mel O	
112	17/2	Google	Confirmation of site	Philip	
113	17/2	ATO	Bas due	Mel O	
114	18/2	SLSA	Lifeguard Magazines	Office	
115	18/2	SLSA	Statement	Mel O	
116	19/2	SLSA	Invoice	Mel O	
117	19/2	SLSCC	Invoices	Mel O	
118	19/2	Energy Aust	Outstanding Invoices	Mel O	
119	19/2	SLSNSW	Invoices – awards	Mel O	
120	19/2	SLSA	Power craft training Manuals	Sara	
121	19/2	SLSCC	Call for RWC operators	committee	
122	19/2	SLSCC	Proposal changes to masters events	committee	Needs reply
123	19/2	Norah Head surfing fraternity	Request for letter to support the council grants	Exec	Needs reply

Soldiers Beach Surf Lifesaving Club February 2016 Youth Activities Report

Report submitted by: Director of Youth Activities – Jodie Freeman

Date: 21/1/16

Summary of items requiring Approval/money/action:

1. State Dinner- What food,time,date,location?
2. Organise training schedule for next season so this can be announced to this years nippers.

General Business Summary:

- **Presentation** gift pack items have all arrived. Leanne Justin has offered to put all together for us. Thank you Leanne.
- Suzanne has put together list of awardees for presentation and these trophy's will be ordered shortly.
- Two fibreglass nipper boards arrived from Ken Gardener. They look great. They will be revealed on Nipper Presentation.
- **Sponsorship**- Toukley RSL have confirmed sponsorship for the other set of boogie boards.
- Boogie boards have been purchased for the under 13 and 8 age groups. Thank you to our sponsors Toukley RSL and Wiseberry. Their storage containers have also been delivered and are being put into use on 21/2/16. All stickers have been made by Bee noticed signage for cost price. Thank you Bee noticed! We have placed the stickers on and will have sponsors coming to take a look and photos on the release morning.
- **Fundraising** Bucket drive at Lakehaven on Monday the 25th January at Lakehaven Shopping Centre. We had 17 nippers come to help, 8 youth and parents of these kids. We have already booked a date for November 26 at the same location. We will put this on nipper diary dates so we give people lots of notice for next time. I organised a bag of lollies for all nippers that helped out and this was handed to them at our chat before nippers. Hopefully this was a little incentive for the next fundraiser. Total amount raised was \$2434.35.
- **Soft board covers** have arrived. Logos for these have also arrived and Renea's mum inlaw will be sewing these on for us.
- I am currently looking at 2 soft nipper boards from the Wideline funding to be ready for Presentation Day.
- **State Titles**- We have ordered bags for people attending State Titles. Money to purchase these came from the Bucket drive at Lakehaven.

We could not get Wyong leagues for nipper disco so can we book our surf club for Tuesday or Wednesday(1st or 2nd)of March for state dinner.

- **Board Coach**- Leigh Mitchell has started training for our Branch and State competitors. All seems to be going well. Plans are coming along for training for next season. We want to have this put into place before the end of this season.

- **Nippers-** We have had 1 nippers at soldiers, 1 nippers cancelled and 1 moved to other locations due to the conditions. I have tried not to cancel any this year, however it was definitely a majority vote with large seas, no beach and rainy conditions. We tried something a little different on one of these days. We moved the 6,7 and 13 to Toukley Pool. The 8,9 and 14 for board intensive session at Cabbage and 10,11 and 12 went on an education walk around soldiers and areas north of our beach. It seemed to work really well. I hope we can do this again if conditions prevail next season.
- **Age Managers-** 2016-17 season. We have organised a group of age managers to continue on the great work Mick and Mel had done with the 6 and 7 age groups over the past 2 seasons. Suzy Lourins who was the age manager for the 6's this season has organised 5 others to run each station on a Sunday morning and she will oversee and organise these activities. I have asked Mick and Mel to do station reference work sheets so in future seasons the coordinator for this can choose the activities for the day from them. Thankyou Mick and Mel and also Suzy for all your hard work.
- **Important dates** for next season(proposed)

Pool proficiencies-	sep 25
Info evening	oct 5
First day of nippers	oct 9
Rego days	one at club in conjunction with barefoot bowls TBA 2 at surf club
Fundraiser	Caltex TBA LAkehaven Nov 26

Another busy month. Thank you all for the assistance I am receiving every week.

Soldiers Beach Surf Lifesaving Club

February 2016 Caretaker Report

Report submitted by: Jacqui Godier - Caretaker

Date: 21/1/16

Summary of items requiring Approval/money/action:

1. Damasco Plumbing- The pressure valve wasn't working on the HWS so I have had both of them replaced as they should be replaced every 5 years. I have put the invoice in Renea's tray and also a copy for Coral
2. Platform Lift Co have been to replace circuit breaker and batteries in lift. It was working when he left but seemed to think that it needed a new battery charger, which he didn't have on him but said that it would still work ok. Last night at the function it stopped again, I think it was some kids pressing buttons again. The lift is only designed as a wheel chair/pram/disabled persons lift and not for general use or tradesman lift.
3. Sensor light for outside keg room has been installed by Jim Buckton
4. Lots of Watts - amplifier for outside speakers - received email from Jeff Morgan saying that the amplifier will be repaired under warranty and will take about 4 weeks. Jeff had lent the club a video computer lead to see if it would rectify the problem that we had been having and it seems to be ok now, so he will send an invoice for the cable.

Jacqui Godier

Caretaker

Soldiers Beach SLSC