



**Soldiers Beach Surf Club
Minutes
Committee Meeting
17/8/21**

Attendees: Phil Walls, Coral Raymond, Craig Andrew, Ellen Van Wessel (minutes), Kellie Maxwell, Craig Andrews, Gail Rixom, Jacqui Godier, Lara McIntyre, Shana Doughney, Matt Keys,

Apologies: Jodie Freeman

Date: 17 August 2021

Meeting opened at 6.35pm

Confirmation to accept the July minutes
Moved: Craig Andrews /Seconded: Jacqui Godier

Business Arising from previous minutes

Business Arising from July Minutes (as per President report)

Membership card order

- Invoice will be issued once they are done
- Gail advised that membership cards will be mailed to Life Members only
- Others will need to meet Gail at the Club to collect once they are financial–

ACTION: plan to be put in place

Relief for commercial operators

- Onus on both operators to apply for the relief package

JJ Waste

- Kellie confirmed that invoices were suspended from 19 July and will at this stage will be resumed 9 Sept 2021

Outside light installation

- Not gone ahead as yet

Hosting of carnivals

- Boat carnival is already being advertised as being held at Soldiers Beach Surf Club
- ACTION: Shana to confirm



- First Aid Champion

Banners

- All details seem to be correct

Facilitator update

- Update on Gary Hyland

Director Reports

Financials report

- Craig presented the financial statements
 - Profit and Loss
 - Balance Sheet
 - Aged Payables
 - Aged Receivables
 - Cash at bank
 - Authorisation of payment of accounts

Committee approval to continue to pay the following regular monthly installments to creditors by Emma;

- JJs waste
- Rapid Clean
- Account for IT
- Supa gas
- Surf Life saving
- Energy Australia
- Supa Gas
- Reimbursement for Shawn Ford for vehicle repairs – approved at June meeting
- Remainder of Prestige Renovations account as funds allow

ACTION: Craig to chase up receipt books

ACTION: Craig to follow up Telstra costs

Motion to accept financial statements

Moved: Coral Raymond, Seconded: Jacqui Godier

To authorise payment of accounts

Moved Shana Doughney,, Seconded: Jacqui Godier

President Report: Phill Walls (as per written report)



- Summary of items requiring approval:
 - Hosting matters – discussion around changing to an Australian domain = crazy domains
 - ACTION: Phil to investigate and report
 - Life members costs to reimburse gail
 - Moved: Jaquie Godier / Seconded: Shana
- People in the club - Per Branch – at no time is anyone allowed in the Club except for Emergency / critical SLS incidents and pre-season Equipment inspections and repairs until further updates/notice on Covid restrictions being lifted and provided from State & Branch.
- All patrol members to be financial before 31st October – otherwise they are unable to patrol due to insurance
- Similarly with requals needs to be done by 31st December
- Coral asked who should be on the list for emergency call out? Nominees need to have their aquatic rescue – Phil Walls at this point in time, Any other Nominees need to hold their aquatic rescue.

ACTION: Coral to pull report out of Surfguard who has their aquatic rescue

- Review of monthly insurance

ACTION: Craig to follow up to see if we can reduce our expenses – particularly the Commercial insurance

- Engine email – potential for sponsor – if we go ahead will need to happen quickly

ACTION: Ellen to send original email through to Matt - done

Admin Director: Ellen Van Wessel

ACTION: Phil to ensure July minutes are reflected as FINAL on the website

Per Admin Director report – in summary:

- Need to confirm email addresses for new committee members – eg if they want SBSLC addresses rather than using their personal.

ACTION: Phil to create

- Filling of positions held over from AGM – there are a number of positions yet to be filled, however, the following have been filled since the AGM
- Director of Sponsorship & Marketing – Matt Kean
- Junior Club Captain (U18's) – Callum Pass
- Rookie Coordinator (13&14s) – Callum Pass
- Surfguard access – if anyone needs this they are to advise Director of Admin, who will provide a copy of form 49 which will need to be completed
- Membership renewals – need to start posting in various mediums with regards to dates for membership renewals in particular for patrols – all patrollers need to be financial
- CLEG – order needs to be placed by 19th of September. All attendees were provided with an overview of potential equipment and put their suggestions forward. Final agreement will need to be reached prior to placing order.

Club Captain:



- No report

Surf Sport – no Director in place for this role

- No report

Juniors: Jodie Freeman

- Not in attendance – no report

Education Director: Lara McIntyre – as per report

- Banners approved and in progress
- Quotes received for lockable boards to be put out the back of the club
- Issues with Gary Hyland and his records regarding status of facilitator

IRB: Shawn Ford

No report

Caretaker Report: Kellie Maxwell

- All benches and seats outside of the surf club have been cordoned off by Council

Moved that reports be accepted

Moved: Coral Raymond, Seconded: Craig Andrews

All in favour, carried

General Business

No issues raised.

Meeting closed at 7.53 pm

Phil Walls
President

Ellen Van Wessel
Director of Admin