



## **Soldiers Beach Surf Club Minutes Executive Meeting 20/7/21**

Attendees: Jim Buckton, Phil Walls, Brent Farnworth, Ellen Van Wessel (minutes), Kellie Maxwell, Craig Andrews, Gail Rixom, Jacqui Godier, Jodie Freeman, Lara McIntyre, Darcy Waller (for 20 minutes), Shawn Ford

Apologies: Coral Raymond

Date: 20 July 2021

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Meeting opened at 6.35pm

Confirmation to accept the June minutes  
Moved: Phil Walls /Seconded: Ellen Van Wessel

### **Business Arising from previous minutes**

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Business Arising from June Minutes

**Club Fees** – Jim has discussed with SLNSW and Jon Harkness and no-one will be raising their fees – the COVID lockdown for the upcoming season will more than likely disrupt registrations.

Motion: Jim moved to keep the fees the same as previous years

Moved: Gail Rixom/Seconded: Craig Andrews

All in favour, carried

### **Membership card order**

Invoice will be issued once they are done.

### **Documentation upload onto SBSLC website**

In response to query relating Minutes/Financial records being uploaded onto website resulting out of the June meeting, Jim discussed and showed a document from the Fair Trading website. The document outlined that only committee meetings minutes are required to be uploaded.

Per document – if members would like to see a copy of the financial or any other documents, they can request in writing, however, there is no need to upload the financial records or any other documents onto the website. Noting that every year the end of financial year audited documents are presented at the AGM and are visible to all club members.



Note for the minutes: Darcy Waller removed himself from the meeting at 6.54pm

## **Director Reports**

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### **Financials report**

- Jim presented the financial statements
  - Balance Sheet
  - Profit and Loss
  - Aged Payables
  - Aged Receivables
  - Cash at bank
  - Authorisation of payment of accounts

Jim has advised that all Insurance declarations have been returned to Marsh.

Need approval to pay the following:

- Energy Australia
- Supa Gas
- JJ's waste and recycling
- Re-imburement for Shawn Ford for vehicle repairs – approved at June meeting
- Remainder of Prestige Renovations account as funds allow

Motion to accept financial statements

Moved: Shawn Ford, Seconded: Phil Walls

To authorise payment of accounts

Moved Phil Walls, Seconded: Jodie Freeman

### **President Report: Jim Buckton**

- As per written report
- Summary of items requiring approval:
  - Discussions regarding relief for commercial operators (Dunes and the Kraken)
  - Craig Andrews put forward need to discuss with both Operators and provide assistance where we can
  - Noting with regards to the Kraken they still need to pay their invoices down as we don't want to get into the same situation as we have done in the past. Per Jim we need to hold off on a decision (with regards to the Kraken) until they hear back from Service NSW
  - We support both with regards to investigating what assistance is available through Service NSW – once this is ascertained we can then enter discussions around a potential grace period - agree in principle to delay payments subject to outstanding amounts being paid down.



Board policy:

[https://drive.google.com/file/d/1MzloIJ0oaQV\\_BvlnTslESmLr5uw0g05a/view?usp=sharing](https://drive.google.com/file/d/1MzloIJ0oaQV_BvlnTslESmLr5uw0g05a/view?usp=sharing)

Jodie provided a summary of potential assistance available taken directly from Service NSW website (per below)

- There is a grant for businesses up to \$15,000 if they can show 70% less from 2019 similar weeks (if the business is closed they should be eligible). See further information below
- Volunteer organisations can also apply for some financial assistance.
- There is also a small business grant for \$1500 for license fees, rates, electricity
- Eligibility To be eligible for the grant, you must: have an active Australian Business Number (ABN) demonstrate your business was operating in NSW as at 1 June 2021 have had total annual Australian wages of \$10 million or less as at 1 July 2020 have had an aggregated annual turnover between \$75,000 and \$50 million (inclusive) for the year ended 30 June 2020 have business costs for which there is no other government support available maintain your employee headcount as at 13 July 2021.
- Three different grant amounts will be available depending on the decline in turnover experienced over a minimum 2-week period from 26 June 2021 to 17 July 2021, compared to the same period in 2019: \$7,500 for a decline of 30% or more \$10,500 for a decline of 50% or more \$15,000 for a decline of 70% or more.
- AGM – message to be sent out from SurfGuard and uploaded onto the SBSLC, in part as per below, and will include all meeting details:
  - Due to current COVID-19 Restrictions the Clubs AGM will be held ONLINE with the assistance of SLSCC. Soldiers Beach SLSC is inviting you to a scheduled Zoom meeting.
  - NOTE: Update to Agenda items – SLSNSW Operational motion for online AGM's will be adopted at the AGM due to the online nature of the AGM. No new business will be discussed or be taken on-line other than adoption of annual & financial reports, election of officers & affiliation with SLSA & SLSNSW. Any new business to be raised at at general meeting later in the season if required
- Patrols and rosters are complete and have been entered on SurfGuard – ready to be sent out

**Admin Director: Ellen Van Wessel**

- ACTION: Phil to ensure June minutes are reflected as FINAL on the website

**Club Captain: Shane Walker – not in attendance**



Jim spoke in the absence of Shane Walker:

- Rosters are done and all has been entered in Surfguard

### **Surf Sport**

No report

### **Juniors: Jodie Freeman**

- I have been approved a grant by the Harry Moore Trust for \$3000. This will come in two instalments. One should have already been put into account of \$1500. The payment was for swim cans for the nippers and the associated tie downs. Total cost being \$2300 inc GST. Which means we have around \$1000 which I would like to put towards a new fibreglass board.
- Swim training will continue term 3 on Monday nights as soon as we can. We have had awesome numbers attending.

### **Education Director: Lara McIntyre**

- Training In Progress flags - These look good and Lara is to confirm that Dunes still able to pay for this as previously discussed in light of the current Covid shutdown
- Membership Banner - Same applies with the banner with the addition of the months to be changed around

**ACTION:** Accept quote \$528.00 and go ahead with production with changes received If Dunes are able to fund

- Issues with Gary Hyland and his records regarding status of facilitator
- Issues with records regarding our facilitators and their records being up to date
- Lara to forward details to Jim & Jim to contact Education officer at Branch and State to progress a solution

### **IRB: Shawn Ford**

No report

### **Caretaker Report: Kellie Maxwell**

- Sat 26/6 - Lockdown announced for 2 wks. Was waiting for announcement about when everything was supposed to go back to normality, suspending services, then when a hard lockdown was announced, the following was suspended:
  - **JJ Waste** - Last pickup: 19/7, suspended for 3 weeks, at this stage
  - **Initial Service:** Suspended from 6/7, for three weeks, at this stage.
  - **Supagas:** Last gas fill 6/7, Next fill 27/7.



- **Kraken Kiosk:** First lockdown announcement, chairs and tables are stored away, QR codes are visible on both sides of kiosk counters. After the change in 2nd lockdown, the Kiosk was going to close for 2 wks, after more information was available, the Kraken is still operating, customers are not staying, as per rules. Many people are coming to the beach to exercise
- **Question:** With the outside lights around the surfclub, (grant) can they be installed before the lockdown ends, if possible?
- **Craft Room:** Gym is closed as per NSW Legislation, only a couple of members are coming once or twice a week, to get boards for training. I'm making sure they always check into QR codes, very visible when you walk in craft room door.

Moved that reports be accepted

Moved: Shawn Ford, Seconded: Phil Walls

All in favour, carried

### **General Business**

No issues raised.

Meeting closed at 8.10pm

A handwritten signature in black ink that reads 'J.R. Buckton'.

Jim Buckton  
President

A handwritten signature in blue ink that reads 'Ellen Van Wessel'.

Ellen Van Wessel  
Director of Admin